

## NOTE SHEET

Enclosed please find the Approved Resolution of the Selection Committee meeting held on \_\_\_\_\_ at \_\_\_\_\_ for recruitment of \_\_\_\_\_  
(date) (time) (post)

under the \_\_\_\_\_ project entitled \_\_\_\_\_  
(funding agency) (title of the project)

of Principal Investigator, Prof. \_\_\_\_\_ of \_\_\_\_\_  
(name of the faculty / P.I.) (name of the dept./school/centre)

The copy of the Advertisement, Formation of Selection Committee, Attendance of candidate(s) along with application & bio-data of the selected candidate(s) are also enclosed.

University Project Code: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(DRC) / (Agency-Type) / (Dept.) / (PI) / (Sl. No.) / (Fin.Yr.)

(Ref.: Project Sanction Letter No. \_\_\_\_\_, dated \_\_\_\_\_)

Name of the Selected Candidate:

Sanctioned Head of Account:  
(from which the monthly emoluments will be paid)

### PERIOD OF ASSIGNMENT:

For the Period: \_\_\_\_\_ with effect from  
the date of joining of the candidate (the date of joining should not be before the date of appointment letter).

The proposed HRA & MA are:

- As per the above sanctioned order,  
 Not as per the above sanctioned order, however, the same will be claimed to the funding agency in future.

### EMOLUMENTS:

Fellowship/Remuneration	:	Rs. _____	per month
HRA @ .....	:	Rs. _____	per month
MA	:	Rs. _____	per month
Total	:	Rs. _____	per month

You are requested to do the needful.

(Signature of P.I. with seal)

Date:

**The Director(R&C)**  
**BESUS**