



**OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS**  
**Indian Institute of Engineering Science and Technology, Shibpur**  
**(Formerly Bengal Engineering and Science University, Shibpur)**  
**P.O.: Botanic Garden**  
**Howrah – 711 103**

NO. RDO/241/15

Dated: 21<sup>st</sup> Dec, 2015

**ORDER**

The Director is pleased to appoint Sri Sambhu Nath Datta, Dy. Registrar and Finance Officer ( Acting ) as Officer in Charge, Alumni Guest House in addition to his normal duties with immediate effect.

The Director also appreciates the service rendered by Prof. Subratra Kumar Paul as Professor in Charge of Institute Alumni Guest House.

This is issued with the concurrence of the Director.

Sd/-  
Dr. Bivore Das  
Assistant Registrar  
IEST Shibpur

Memo. No. RDO/241/15

Dated: 21<sup>st</sup> Dec, 2015

Copy forwarded for information and necessary action to:-

1. All Deans / Associate Deans
2. All Heads of the Depts./Centers / School
3. All Officers
4. Prof. Subrata Kumar Paul with a request from Dean Administrative Affairs to hand over the charge to Sri Sambhu Nath Datta, Dy.Registrar and Finance Officer (Acting)
5. Sri. Asish Das, Institute Guest House
6. PS to the Director
7. Record Section
8. Secretary, G.A.B.E.S.U.
9. Institute Website.

  
Assistant Registrar  
IEST, Shibpur