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No. 1755 / D (FA) / 17

Date: 02 January 2017

## ADDENDUM

This is issued for drawing attention of the faculty members with reference to the Circular no.1753/D(FA)/16 dated 29.12.2016. The following clarifications regarding the Circular and the Format are made in detail hereunder:

1. In the second line of the Circular, please read “ ... Faculty Affairs positively by 6<sup>th</sup> January, 2017 “ instead of 6<sup>th</sup> January, 2016.
2. In Item no, 6(b) of the Format, it is hereby further clarified that
  - A. Item no. 6(b)(iii) is meant for Associate Professors.
  - B. Item no. 6(b)(iv) is meant for Professors.

In this item, it has been mentioned “(consider the last date of the four year period as the date of award of 2<sup>nd</sup> Ph.D. guided or immediately afterwards). Please read the same adding the following line herewith:

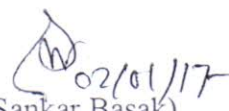
*If the 2<sup>nd</sup> Ph.D. be guided to completion prior to 04.03.2014, the last date of the four year period shall be 04.03.2014 or immediately afterward whichever is earlier.*

This is issued with the concurrence of the Dean, Faculty Affairs.

Sd/-  
(Shib Sankar Basak)  
Assistant Registrar  
Office of the Dean, Faculty Affairs

Copy forwarded for information and necessary action to :-

- (1) All Deans
- (2) All Associate Deans
- (3) All Heads for circulation among faculty members
- (4) Junior Suptdt, Faculty Affairs
- (5) Junior Suptdt, Records
- (6) P.S. to the Director
- ✓ (7) Institute website

  
 02/01/17  
 (Shib Sankar Basak)  
 Assistant Registrar  
 Office of the Dean, Faculty Affairs