

**PHYSICAL REPORTING AND AND FORMAL ADMISSION TO MSc COURSE
THROUGH CCMN 2016 (NSR) – 25 to 27 July 2016 (10:30 AM to 5:30 PM)**

LIST OF CANDIDATES ELIGIBLE FOR NSR ROUND – Alloted through CCMN (JAM is mandatory)

Sl.No.	PID	FullName	Allotted Choice	Allotted Category
1	16BL20384	PRIYASMITA CHAKRABARTI	SBFS	OCN
2	16GG20221	RAJARSHI BANERJEE	SBAG	OCN
3	16MA20108	PULKIT GAHLOT	SBAM	OCN
4	16PH20018	PRATIK DEBNATH	SBPH	OBN
5	16BL20299	RITIKA PRASAD	SBFS	OCN
6	16GG20067	RAHUL ADITYA	SBAG	OCN
7	16BL20348	BHANUSHALI SHITAL LAXMIKANT	SBFS	OCN
8	16GG20034	VIKRANT SHEKHAR SINGH	SBAG	OCN
9	16MA20031	MALLA SAHITYA	SBAM	OBN
10	16MA20315	AASHI DALAL	SBAG	OCN
11	16GG20321	SHREYA SANJAY JARIWALA	SBAG	OCN
12	16GG20088	AYUSHI RAM	SBAG	OCN
13	16GG20062	MONALISA CHOWDHURY	SBAG	OCN
14	16GG20260	SUSHANTA KUMAR MOHANTA	SBAG	OBN
15	16BL20327	SADHANA SUMAN	SBFS	OCN
16	16BL20199	HIMANSHU SONI	SBFS	OBN
17	16PH20346	SURAJ SINGH	SBPH	SCN
18	16BL20097	SANJUKTA SETH	SBFS	SCN

INSTITUTE FEES

Item (Per semester basis)	Amount in Rs.
Admission Fee	500
Students Activity and others	500
Infrastructure Maintenance Fee	2500
Tuition Fee (Fully waived for SC/ST/PwD candidates)	15000
Examination Fee	1000
Total (per semester)	19,500
Caution deposit (One time and refundable)	3000
Total at the time of admission *	
i) OC/OBC	22,500
ii) SC/ST/PwD	7,500

* To be decided considering the amount already paid to CCMN.

PAYMENT OF THE BALANCE AMOUNT

The balance amount is calculated on the basis of how much a candidate has already paid to CCMN and the CCMN transferring the amount for each candidate after taking physical admission.

The difference, if any, between the Institute fees as mentioned above and the amount to be supposedly transferred to this Institute by CCMN will be the balance amount. You may have to pay the balance, if the amount paid is less than the required amount or in cases in may get refund or adjustment in subsequent semesters if you have paid more.

Note that without physical reporting all te REFUND claims have to be made with CCMN.

Dates, Time and Venue:

25 to 27 July 2016 from 10:30 AM to 5:30 PM for all the days.
(CLASS START DATE : 18 July 2016)

N255, Office of the Dean (Academic) : Main Building, 1st floor (Waiting, Document verification etc.) and HOSTEL ALLOCATION Room at Ground floor (Adjacent to TEQIP II OFFICE).

How to reach:

IEST, Shibpur can be reached in many ways. It is only 6 Km from Howrah station and 10 Km from Esplanade, the heart of Kolkata via the Vidyasagar Setu.

Get down at 1st Gate of the IEST and proceed straight to the Institute 1st Lobby of the Main Building (200 M from 1st Gate).

Steps to be taken for admission

Assemble at room no. N255 –the Office of the Controller of Examination at 1st Floor.

1. Keep the admission letter from CCMN and all the certificates/marksheets, DOB, photograph etc. ready and fill-in an admission form and a code of conduct form.
Proceed to Room No, N 255 for document verification.
2. After document verification proceed to the Admission Desk in the adjacent admission room.

The balance amount need be paid (see section C. FEE payment details of the Provisional admission letter issued by CCMN) you will be instructed to proceed to UCO bank (ground floor of the Science and Technology building) for PAYEMNT THROUGH A CHALLAN to be issued by the Office of the Dean (academic). The instrument for payment would be

- i) A demand draft in favour of the REGISTRAR, IEST, SHIBPUR payable at KOLKATA; or
 - ii) By cash
3. Submit all the documents (see the list below) including the stamped challan for the balance amount; if applicable) and complete the remaining formalities. A provisional admission certificate will be issued to you. Copy it and keep it safe as this is the key to all subsequent processes.

DOCUMENTS (ORIGINAL) NEEDED FOR VERIFICATION

1. Final Provisional Admission letter from CCMN
2. Valid JAM score card 2016
3. All marksheets and certificates starting from class X standard
4. DOB certificate
5. Category and PWD certificate; if applicable

DOCUMENTS NEEDED FOR SUBMISSION

1. Admission form, code of conduct, and if applicable the bank draft for balance amount.
6. Copies of the Final Allotment/Admission letter from CCMN, JAM Score card and all mark-sheets and certificates
2. Copy of DOB certificate
3. Two passport size photographs
4. Blood group certificate (original or copy)
5. Migration certificate

Hostel Accommodation

If required, proceed to the Hostel allocation room on the Ground Floor for allocation of Hostel to meet the representatives of the Dean (Students affair). Note that hostel and mess fees are to be separately paid as per the instruction of Dean (student affairs).

Note that the admission and hostel accommodation are not connected and the decision of the Dean (students affair) will be final in getting the hostel allocation. You may also check the possibilities of getting the hostel before going through step 1 to 3 stated above.

Note that :

- Classes will start from 18 July 2016. See the website for routine or any other announcement.
- Submission of Blood group certificate (or its copy) is mandatory to get the identity card from the office of the Dean (academic)
- Contact the Librarian for the library card.
- Hostel seats are not guaranteed.
- Contact the Dean (student) Office [6th floor science and technology building] for further details Hostel accommodation during normal working days within office hours.
- No fees other than the caution money is refundable.

For candidates whose mark-sheets, certificates for the Bachelor Degree are yet to be published they will be provisionally admitted. However, their candidature will be cancelled if they fail to submit the required mark-sheet and certificates with applicable percentage (CGPA) within 15 September 2016. The same is true for migration certificate as well. It has to be submitted by 15 September 2016.