

**CONTRIBUTORY MEDICAL SCHEME**  
**IEST, Shibpur**  
**Howrah- 711 103**



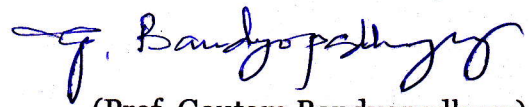
Date:- 10.06.2016

**Notice**

This is for information of the Officers and Faculty Members of the Institute that the 'Health Record Books', duly updated with the concerned employees' declaration, will be issued from 20.06.2016 to 23.06.2016. The schedule for distribution of the books will be as follows.

The concerned employees are requested to collect their Health Record Books, in person, following the distribution schedule.

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Venue</u></b>
20.06.2016 to 23.06.2016	03:00 pm to 05:00 pm	Vice Chancellor's Old office

  
(Prof. Gautam Bandyopadhyay)  
Chairman, CMS  
IEST, Shibpur

Copy forwarded for Information and necessary action :

- 1) All Heads of the Departments, Schools and Centers
- 2) All Officers