



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. *RMS/4983/16*
1/9/13

Dated March, 31 2016.

NOTIFICATION

The institute will remain closed on Monday, the 25th April, 2016 on account of General Election to the West Bengal Legislative Assembly-2016 of the Constituencies of Howrah District under the Negotiable Instruments Act, 1881, vide office order no. 1682-F(P₂) dt. 22.03.2016 of Government of West Bengal, Finance (Audit) Department, Nabanna, Howrah.

In case of employees who are voters of other Assembly Constituencies where poll dates are scheduled on any other date than 25th April, 2016, would be entitled to a Special Casual Leave on the respective polling dates, to cast their votes. In the event of re-poll in any of such constituency the employees will further be entitled to avail Special Casual Leave on the respective re-polling dates to cast their votes.

To avail Special Casual Leave to cast votes, employees are requested to make an application to the concerned authority with photocopy of their EPIC card or any other similar document.

This is issued with the approval of the Director.

Sd/-
(Dr. Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to:

1. Director
2. All Deans
3. All Heads of the Departments
4. All Directors of Schools/Centers
5. All Officers
6. All Hostel/Hall Superintendents/Warden
7. PS to the Director
8. Superintendent of Workshop
9. All Sections in Charge
- ✓ 10. Institute Website
11. All Notice Board
12. File Copy

H 35/31/16
Registrar