



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. *RMS/5386/16*

Dated: September 30, 2016

Order

This is for information of all concerned that the Director is pleased to constitute a committee for Improvement, Management and Allotment of Quarters of the Institute with the following members:

1. Prof. Shyamal Chattopadhyay, Professor, Chemistry Department and BOG Member -Chairman
2. Dean(IPM)
3. Registrar
4. Head of the Department, Civil Engineering Department
5. Head of the Department, Architecture, Town and Regional Planning
6. Head of the Department, Electrical Engineering Department
7. University Engineer
8. Dy. Registrar(Audit)
9. Four nominees of the Director-one from Faculty, one from Technical Assistant, one from Clerical Staff and one from Group D Staff
10. Assistant Engineer, PWD, Civil-In Charge, IEST, Shibpur Campus
11. Assistant Engineer, PWD, Electrical-In Charge, IEST, Shibpur Campus
12. Assistant Engineer, PHE-In Charge, IEST, Shibpur Campus
13. Caretaker
14. In Charge, Estate Section
15. Sri Shibsankar Basak, Assistant Registrar-Convener

The committee will suggest the necessary improvement required for the existing quarters, allotment policy for different categories of teaching and non teaching employees, both permanent and contractual, its periodic maintenance policy and management. The committee will recommend the facilities to be provided to the different categories of employees in line with the central government norms. The committee will also propose future requirement of quarters of the institute for teaching and non teaching employees, both permanent and contractual.

The committee is requested to submit its report to the Director within two months.

Sd/-
(Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to:

- 1) Director
- 2) All members of the Committee
- 3) All Deans/Heads of the Departments/Directors of Schools/Heads of the Centres
- 4) All Officers
- 5) Institute Website

30/9/16
Registrar

Indian Institute of Engineering Science and Technology, Shibpur