

**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY,
SHIBPUR**



BIDDING DOCUMENT

Ref. RE-Tender Advt. No. JA/D(AA)/17/08 dt. 24.01.2017

For Supply of

Hospital Furniture

ADVT. NO.: NO JA/D(AA)/17/08 dt. 24.01.2017

NOTICE INVITING QUOTATION FOR SUPPLY OF HOSPITAL FURNITURE

Sealed Quotations are invited from bonafide Supplier, Original Manufacturer or their authorised Dealers / Distributors for supply of following furniture items as per details given below for **the Hospital** of Indian Institute of Engineering Science and Technology (IEST), Shibpur, Howrah-711 103 .

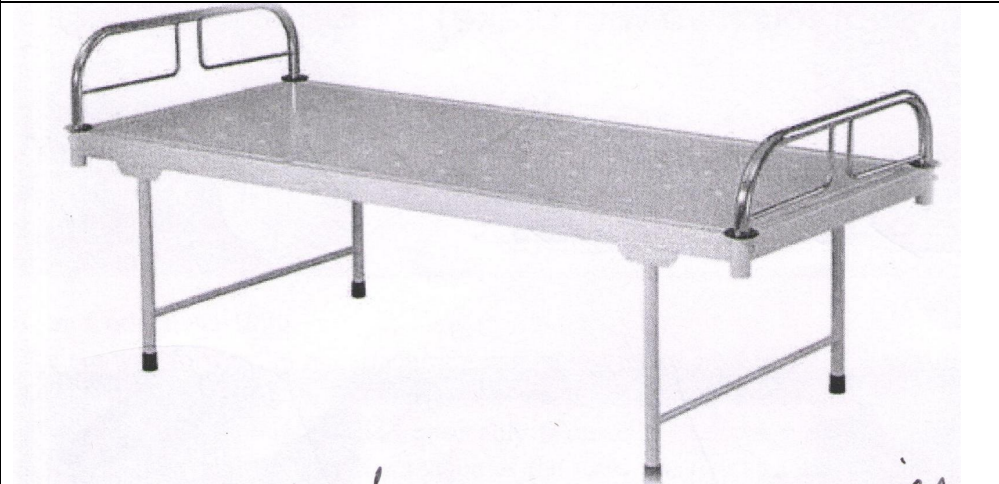
The quotations should be **submitted to the letter box of PROF. SUDIPTA MUKHOPADHYAY, PROFESSOR – IN – CHARGE OF FURNITURE SECTION, 1ST floor of Department of Mining Engineering, Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711 103 within 3rd February, 2017 (upto 13.00 hours.)**



Rate quoted should be inclusive of all charges, taxes, charges for delivery and other payables, if any.

Items for which quotations are invited:

Sl. No.	Items	Technical Specifications Stated Below
1	Hospital Bed	
2.	Doctors Examination Table	
3.	Bed Side Locker	
4.	Mattress	

DETAILED SPECIFICATION OF THE ITEMS TO BE PROCURED

ITEM NO. 01	Hospital Bed
SIZE	Approx. Size: 1980mm L x 910mm W x 610mm H
DESCRIPTION & MATERIAL SPECIFICATION	<ul style="list-style-type: none"> • Perforated CRCA sheet top • 32 mm dia SS Head & Leg Bows • Four locations for IV rod. • Pretreated and Epoxy Powder coated. • Optional Accessories at extra cost: • Castors set of four (two with brake) • Saline rod • A pair of side rails.
ESTIMATED QUANTITY	22 Nos.
Sample Image	
ITEM NO. 02	Doctors Examination Table
SIZE	Approx. Dimensions : 72" L x 24" W x 32" H

DESCRIPTION & MATERIAL SPECIFICATION	<ul style="list-style-type: none"> • Framework made of rectangular and square steel tubes. • Adjustable backrest by hand lever. • Two sectioned cushioned top. • Legs fitted with pvc stumps • Pre treated & epoxy powder coated finish.
ESTIMATED QUANTITY	02
Sample Image	
ITEM NO. 03	Bed Side Locker
SIZE	Approx Dimension : 400mm L x 400mm W x 800mm H
DESCRIPTION & MATERIAL SPECIFICATION	<ul style="list-style-type: none"> • Frame made of CRCA steel tubes/sheets • Single storage box SS top on PVC shoes. • Pre treated & epoxy powder coated finish.
ESTIMATED QUANTITY	22
Sample Image	

ITEM NO. 04	Mattress
SIZE	Same as size of bed.
DESCRIPTION & MATERIAL SPECIFICATION	<ul style="list-style-type: none"> Made of Good quality material.
ESTIMATED QUANTITY	16

Terms & Conditions:

a) Rate to be quoted per unit basis for each of the items and should be inclusive of all charges, taxes and other payables, if any.

b) **Bidders are required to submit, along with the quotations, Original Manufacturer's catalogue mentioning Brand and Model No. (if applicable) with dimensions and available colour combinations of each item.** Colour combinations of each of the items however, would be finally approved by the purchaser without any alternation of the quoted price.

d) Bidders are required to submit at least one credential of successfully carrying out a similar type of job of worth not less than half of the total quoted price awarded by any similar national level institution of higher education or government agency.

e) Bidders are required to submit self-attested photocopies of valid Trade-License, Professional tax, VAT-Registration, PAN Card and latest IT-Return Certificates, along with relevant certificate of being bonafide supplier for Furniture items , original Manufacturer and / or Authorised Dealer / Distributor.

f) The authority reserves the right to accept or reject any or all quotations in part or in whole, without assigning any reason.

g) The evaluation of quotations would be made on the basis of individual items or unit rates quoted thereof and NOT based on the total cost for the estimated minimum quantities of all the items as mentioned above.

h) Bid Price

- The price shall be quoted **item-wise**.
- Interlineations, corrections, erasure sand / or over writings shall be valid only if signed by the persons or persons signing the bid.
- Applicable Sales Tax / CST / VAT must be clearly stated. **All duties, taxes, freight, insurance, delivery charges and other levies** payable by the contractor under the contract **shall be included in the quoted price**.
- The quoted price shall include additional charges, if any

- e) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- f) The Prices should be quoted **in Indian Rupees** only.
- g) Discount offered, if any, and conditions there of must be clearly stated in the bid itself.

- i) A bidder shall submit quotations including the specification of the items (with drawings/ images/documents, if applicable) and corresponding commercial offer. Ranking of the bidders will be based on acceptable technical specifications and commercial offer.
- j) Each bidder shall submit, along with the bid, **an earnest money deposit of Rs 5000/- (Five thousand) only** in the form of **Demand Draft /Banker'sCheque/ PayOrder** payable in Kolkata and drawn in favour of "Registrar, Indian Institute of Engineering Science and Technology, Shibpur" and valid upto a period of 45 days beyond the bid validity period.
- k) Each bidder shall submit, along with the bid, **a tender fee of Rs 500/- (five hundred) only** in the form of **Demand Draft /Banker'sCheque/ PayOrder** payable in Kolkata and drawn in favour of "Registrar, Indian Institute of Engineering Science and Technology, Shibpur", without which their quotation will not be considered.
- l) Envelope containing bids must bear, on the cover itself, name and full address of the bidder. Advertisement number and date.
- m) **For bids submitted by post or courier, it is bidder's responsibility that bids reach the purchaser's office before the scheduled time of closure of submission of bids.**
- n) Bidder shall furnish an undertaking for providing Comprehensive onsite warranty for any manufacturing defect for a period of **three years** against each furniture item from the date of supply/installation on their letter head, failing which, their offer will not be considered.
- o) **Only one best quality item (according to our specification) should be quoted against each item. On no account should different qualities e.g. A, B, & C of items be quoted. Those items that have been quoted as per different qualities (In contravention to the specifications) will not be considered at all and will be summarily rejected.**
- p) The amounts of Earnest Money, to be deposited along with bid is Rs.5000/-. **Submission of earnest money is mandatory, without which the bid will not be considered.**

q) **Validity Period of Quotation**

Quotation shall remain **valid for a period not less than 180 days** after the deadline date specified for submission.

r) **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which

- (a) are properly signed;**
- (b) conform to the terms and conditions, and technical specifications; and**
- (c) are submitted with requisite earnest money deposit and tender fee.**

Evaluation of bids shall be made **item wise severally**. For this purpose, all sub-items and accessories, if any, of an item will be taken together and considered as one item.

- s) Samples of product offered by bidders have to be submitted as and when required by IEST, Shibpur, **if not submitted on requisition, their quotation will not be considered.**
- t) Award of contract**
- i) In the assessment / judgment and sole discretion of the University, the Purchaser will award the contract to the bidder, whose quotation has been determined to be technically and commercially acceptable.
- ii) **Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation, to reject quotations for some or all items and to cancel the bidding process at any time prior to the award of contract.**
- u) Delivery**
- All goods to be supplied and/or installed under this contract must be delivered to and installed at the University on working days (except Saturday, Sunday and holiday) between 10-30 a.m. and 4 p.m.
- v) This is a **RE-TENDER advt.** against our earlier tender advt. no. **NO/D(AA)/16/61 dt. 08.11.2016.** Those who have applied earlier against that tender advt., will have to submit their fresh quotation again against this RE-Tender advt. for consideration. Their earlier quotation will be returned to authorised person. That was not opened due to technical reason.

Dean Administrative Affairs, IEST, Shibpur

