



OFFICE OF THE FINANCE OFFICER
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
(Formerly Bengal Engineering and Science University, Shibpur)
P.O. Botanic Garden, Dist-Howrah - 711 103

Circular No: Sal/SBI/May/2016

Dated, 26 May 2016

C I R C U L A R

All the Faculty members, Officers, Staff members and Mess Employees of the Institute are hereby informed that the Salary for the month of **May 2016** will be disbursed to their respective bank accounts on **31 May 2016 (Tuesday)** through State Bank of India, BESU Branch during Banking Hour.

Sd/-
(Tapan Kumar De)
Accounts Officer

Circular No: Sal/SBI/May/2016 (17)

Dated, 26 May 2016

Copy forwarded for information to:-

- 1) All Deans
- 2) All Heads of the Departments/Directors of Schools/Centres
- 3) The Registrar
- 4) The Finance Officer (Actg.)
- 5) The Controller of Examinations (Acting)
- 6) The Deputy Registrar (Audit)
- 7) The In charge- Institute Hospital
- 8) The Deputy Librarian
- 9) All Hostel Superintendents
- 10) The Senior Superintendent, Office
- 11) The Workshop Superintendent
- 12) The In-charge, Athletic Club
- 13) The Junior Superintendent, Record & Despatch
- 14) The Junior Superintendent, Cash (with 2 spare copies)
- 15) The Branch Manager, SBI, BESU Branch
- 16) The Senior Branch Manager, UBI, BESUS Branch
- 17) Institute Website-Ms. Sreejoyee Das with a request to upload the circular on the website.

(Tapan Kumar De)
Accounts Officer


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