

Dated: 3rd June, 2016

CIRCULAR

The Tailor-made Group Medclaim scheme covering the teachers, officers and employees and their family members of the IEST, Shibpur is going to complete its 10th year. Presently 145 primary members including their family members near about 570 have already enrolled in this scheme (National Insurance Co. Ltd.) and 108 primary members including their family have in Oriental Insurance Co. respectively. On completion of the 10th year on **19.07.2016** the policy of National Insurance Co. and few years of Oriental Insurance Co., the membership is to be renewed for both the Insurances. The members of the Policy holders are requested either to fill up the renewal form or by giving their consent for withdrawal from their policy by **15th June, 2016**, otherwise it will be assumed that his/her policy will remain unchanged and automatically be renewed. For the case of renewal, members can indicate inclusion or deletion of the name of members from his/her group size. Those who want to join the scheme afresh are also requested to collect the Application Form for the above scheme from the Office of Dean Academic (Student section) 1st Floor of the Old Building.

The renewal premium of Tailor-made Group Medclaim Policy of National Insurance Co. Ltd. that, the committee members resolves and agreed to pay the extra amount other than the premium when they received the claims only. The extra amount will be adjusted with the next renewal premium amount for one year only. This is a Group Policy so members are sharing their contribution as it is treated as the value of premium. This practice is continuing from the beginning of the policy by the consent of the members at the general meeting. The retired members may continue their policy by submitting their premium through the bank cheque before one month of the renewal date.

The annual premium of this scheme is qualifying for deduction under section 80D of the Income tax Act.

Circulate this notice to all dept. HODs. and the official website IEST, Shibpur.

(Amit Kr. Das)
Chairman
Medi-claim Committee, IEST
(National Insurance Co.Ltd. & Oriental Insurance Co.Ltd.) &
Dean of Academic