

**Office of the Dean Research and Development  
Indian Institute of Engineering Science & Technology (IEST), Shibpur,  
Howrah-711 103**

**(Project Code: DRC/HMC-CON/CE/SKR/024/16-17)**

**Department of Civil Engineering  
Indian Institute of Engineering Science and Technology, Shibpur  
Howrah-711 103**

**Notice Inviting Quotations**

**Tender No. CE/HCM/SKR/16-17/001**

Sealed tenders are invited from reliable, and experienced agency for performing topographical survey and fixation of alignment for proposed Grand Foreshore Road at Howrah as per the following details.

**Dean (R & D)**

**(A. Code DRC-T051/16-17)**

**1.0) Scope of Survey :**

Topographical survey has to be conducted at Howrah City for about a length of 2 km stretch. The survey has to be conducted by using total station and auto level.

**2.0) Location and Magnitude of Survey**

The survey will be conducted at Howrah city.

The survey will be conducted for a length of about 2 km and of about 200-250m wide area. All features within the survey area are to be captured.

The survey area has some human settlement of various types. Thus to conduct the survey necessary help and cooperation of the concerned government authority will be necessary.

**3.0) Submission of Survey Report**

The data from the topographic surveys shall be available in (x, y, z) format at Digital system. The hard copies (Three) and soft copies of the survey drawing as per IRC: SP 19 are to be submitted showing all details.

**4.0) Quotation of Rate**

The interested agency should quote the rate for unit length in kilometer. The rate should include all costs including transport and logistics cost, cost for submission of data in soft and hardcopy format and all taxes.

The Agency should indicate the duration of the validity of the quoted price.

**5.0) Other Terms and Conditions**

- i) The agency should have adequate experience in carrying out similar nature of work. The experience of similar works to be mentioned in the tender.
- ii) Payment will be made on submission of Proper Bills, Challans etc, by A/C Payee Cheque or Bank Transfer but no cash payment will be made under any circumstances.
- iii) All payments are subjected to statutory deductions as and when applicable.
- iv) For any reason the opening date of the Tender may be postponed up to maximum 30 days w.e.f. from the last date of submission of the tender without any modifications in its terms and conditions.
- v) The quotation should be submitted in the letterhead of the agency as per the format mentioned below.
- vi) Up - to- date clearance certificate of S.T, I.T, P.T, VAT (as applicable) have to be submitted along with the quotation of rate.
- vii) Data in soft copy and the drawings in soft copy as well as hard copies to be submitted within the date suitably decided later.
- viii) Indian Institute of Engineering Science and Technology, Shibpur reserves the right to accept / reject all or any of the tenders without assigning any reason whatsoever.

**6.0) Format for Submission of Quotation**

The quotation of the rate should be submitted in the following format in the letterhead of the Agency

**Letterhead of the Agency**

**Ref: Notice Inviting Tender No. CE/ HCM/SKR/16-17/001 appeared at the website of Indian Institute of Engineering Science and Technology, Shibpur**

To  
Prof. Sudip Kumar Roy  
Professor  
Civil Engineering Dept.  
Indian Institute of Engineering Science and Technology, Shibpur

**Submission of Rate in response to the NIT No. CE/ HCM/SKR/16-17/001 of Indian Institute of Engineering Science and Technology, Shibpur**

**The Rate for conducting topographical survey as per the above mentioned Tender notice is Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) for per kilometer length.** The rate includes all costs including transport and logistics cost, cost for submission of data in soft and hardcopy format and all taxes. The rate is quoted on accepting all terms and conditions and the scope of work as mentioned in the above tender notice.

The necessary documents like proof of experience, clearance certificate of S.T, I.T, P.T, VAT (as applicable) are attached in different annexures.

Date  
Place

Signature of the Authorized Person

**7.0) Important Date and Time and Venue**

- i) Last Date and time of receiving of Tender: 23 September 2016 at 2.00 pm. In case the IEST, Shibpur, remains closed on the said date, the last date of receiving of tenders will be on next working day at same time.
- ii) The tenders in sealed envelope inscribing the name and address of the agency and addressed to Dr. Sudip K Roy, Professor of Civil Engineering Indian Institute of Engineering Science and Technology, Shibpur, Howrah, West Bengal, PIN – 711103, India, should be submitted in the Chamber of Prof. Sudip Kumar Roy.
- iii) Tenders will be opened at Civil Engineering Department on the same day of receiving of Quotation at 4.00 pm.
- iv) All details of the survey can be had from Dr. Sudip K Roy [9830233172] or from Prof. Sandip Chakraborty [9830733143] during office hours upto 22<sup>nd</sup> September 2016.