

INDIAN INSTITUTE OF ENGINEERING SCIENCE & TECHNOLOGY, Shibpur
P.O. Botanic Garden, Howrah – 711 103, INDIA.
(Tel: 91-33-2668 4561 Extn 600)

TENDER NOTICE INVITING QUOTATIONS
Advt. No. JA/D(AA)/17/05 dated 17.01.2017

Sealed quotations are invited from reputed vendors for supply and installation of network printer-cum-copier for CST Dept. Details are available at www.iiests.ac.in. Last date: 27-1-2017.

Dean (Administrative Affairs)
IIEST, Shibpur.

INDIAN INSTITUTE OF ENGINEERING SCIENCE & TECHNOLOGY
(Formerly Bengal Engineering and Science University, Howrah)
P.O. Botanic Garden, Howrah – 711 103, INDIA.
(Tel: 91-33-2668 4561 Extn. 600)

TENDER NOTICE INVITING QUOTATIONS
For
Supply & Installation of Various Equipment for CST Department
Advt. No. JA/D(AA)/17/05 Dated 17.01.2017

You are invited to submit your most competitive quotations for supply and installation of two Network Printer-cum-Copiers for CST Department, Indian Institute of Engineering Science and Technology, Shibpur. Howrah.

Note:-

1. Please specify Make and Model No. of quoted item.
2. In the bid, a single product from a particular OEM has to be quoted. That is, not more than one product can be quoted.
3. Quantity is approximate. It may be lesser or more.
4. The item requires 3-year comprehensive on-site warranty. If any part of it is not covered under the warranty or related clause, it must be clearly indicated in the bid/ offer/ quotation.
5. Detail specification is given in annexure.
6. Submission of quotations closes at 3-00 pm, 27-1-2017.

Computer Science and Technology Department
INDIAN INSTITUTE OF ENGINEERING SCIENCE & TECHNOLOGY, Shibpur
Terms, Conditions and Important Instructions for Vendors Quoting against
Advt. No. JA/D(AA)/17/05 dated 17.01.2017

1. The original tender document with technical specifications is available at www.iiests.ac.in.
2. Submission of quotations closes at 3-00 pm, 27-1-2017. The tender opening schedule is 27-1-2017 at 3.15 PM.
3. Quotations, addressed to the Head, Computer Science and Technology, IEST, are to be submitted in sealed cover, noting Advt. No. on the top of the envelope along with vendor's name, address, phone no. etc. in the office of the CST Department.
4. Quotations are to be submitted in original after accepting the terms and conditions.
5. Vendor's Bank account no, with IFSC code, Photo copy of PAN Card & certificate of VAT are to be attached with the quotations.

Copy of the order received from any other State Government Institute, during the last 12 months, can be submitted for credential. NOT REQUIRED

7. In a bid, for any item, a single product from a particular OEM has to be quoted. That is, not more than one product can be quoted against any particular item.
8. Vendor should ensure compliance against each technical specification along with proper evidence.
9. Equipment and other items, to be supplied, should be as per the specification and approved by the appropriate authority.
10. The quoted price shall include additional charges, if any, for all comprehensive warranty extended up to the period mentioned.
11. Price should be quoted item-wise in Indian currency and inclusive of all taxes, duties and levies as applicable. Type and amount of these taxes, duties and levies are to be mentioned clearly.
12. Equipment/items are to be delivered within 21 days from the date of issue of the purchase order.
13. The supplier is responsible for any breakage, damage or defect in equipment/items, detected subsequently, prior to final commissioning.
14. Bills and challans in duplicate should be presented for payment within 15 days of supply of equipment or completion of work. All bills are to be accompanied by copy of orders and receipt or challan. Order number no. with date, VAT no. and PAN no. are to be mentioned on both Challan and Bills.
15. Payment will be made by a/c payee cheque or by Account transfer after submission of proper bills and challans. No cash payment will be made under any circumstances. No advance payment can be made.
16. All payments are subjected to statutory deductions as and when applicable.
17. Documents to be submitted with the quotations (put tick marks, in the list of items, against the items quoted).
 - A. Terms and conditions (given below), in original, duly signed by the authorized personnel, on behalf of the vendor, as a token of acceptance of terms and conditions of the Tender.
 - B. Copy of the latest Income Tax, Sales Tax, Professional Tax clearance certificate along with VAT No & Trade License.
 - C. Price quoted in a sealed envelope in separate page(s) and duly signed.
 - D. Valid authorization certificates of distributorship from Principal Manufacturer whenever applicable.

18. Terms and Conditions

- a. All the Equipment/Items shall carry a guarantee for a minimum period mentioned in the tender document from the date of successful installation (if any item or parts of it is not covered under the warranty or related clause then it must be clearly indicated in the bid /offer/quotation).
- b. Supply of Equipment includes installation, erection, commissioning, demonstration & training whenever applicable.
- c. Indian Institute Of Engineering, Science and Technology, Shibpur, Howrah, reserves the right to reduce or enhance the quantity of item(s) to be procured as mentioned in the tender document. One or more item(s) may be cancelled too.
- d. Indian Institute of Engineering, Science and Technology, Shibpur, Howrah, reserves the right to accept/reject all or any of the tender items without assigning any reason whatsoever.

I/we accept the above terms and conditions.

Signature of the Appropriate authority of the Vendor with Seal

Annexure

Specifications of Network Printer-cum-Copier

Minimum Specification	
Technology	Laser
Functions	Print, copy, scan
Features	Network Print, Scan to email, Scan to PC, Scan to Network
Print Color	Black only
Paper size	A3 , A4
Paper capacity	1 Tray of capacity 250 sheets for blank paper and a 100 sheets bye pass tray and 100 sheet reversing ADF or equivalent
Memory/Speed	Print: 128 MB, Speed-23 PPM or more
Power requirements	AC voltage $\pm 10\%$, 50/60 Hz
Resolution	Scan (color): 600 x 600 dpi Scan (B/W): 600 x 600 dpi Print: 600 x 600 dpi
Scan Size	A3, A4, A5, B4, B5(JIS), Legal, Folio, Letter, Executive, 11 x 17
Zoom range (photocopy)	25 to 400% in 1% increments
Interface	USB 2.0, Ethernet
Control panel	LCD, Key pad
Cable	All cables required to connect PC/Network, Power cord, USB cable
OS support	Windows Server 2003/2008, Windows 2000/XP, Vista, Windows 7/8, Mac
Documents	Printer documentation and software on CD-ROM, Installation guide, Support flyer, Warranty Card
Warranty	3 years on site