



Department of Workshop
Indian Institute of Engineering Science and Technology, Shibpur
P.O. Botanic Garden, Howrah 711 103, West Bengal, India

Phone: 033 2668 1503, 033 2668 4561 Fax: 033 2668 2916

Quotation No.: WS/N/01/2016-17

July 27, 2016

All Enlisted Vendors / interested Suppliers
Indian Institute of Engineering Science and Technology, Shibpur
Howrah 711 103

Sub: Quotation for contingency materials for workshop store

Sealed Quotations are invited from bona fide registered dealers/contractors/suppliers for the following items as per details given below.

The Quotation should reach the **office of the Superintendent of workshop, IEST, Shibpur latest by 3rd August, 2016 14:00 HRS.**

| SL. NO. | PARTICULARS | QUANTITY (App.) | RATE | AMOUNT(Rs.) |
|---------|-----------------------------------------------------------------------------------------|-----------------|------|-------------|
| 1. | Phenyl, Lamp Brand, Black, 5ltr. Jar pack, Make: Bengal Chemical & Pharmaceuticals Ltd. | 200 lt | | |
| 2. | VIM Powder 1 Kg Packet | 300 Kg | | |
| 3. | Toilet Soap 125 gm TFM=60% | 252 pcs | | |
| 4. | A4 size paper 75 gsm | 3 ream | | |
| 5. | Lock round type 8 lever | 4 nos | | |

(Dr. Dibyendu chatterjee)
Superintendent of workshop

TERMS & CONDITIONS:-

1. Quotations are to be submitted as per above given format.
All rates quoted should be inclusive of all taxes, levies and duties. Transportation, packing, forwarding and insurance charges if any to be charged should be specifically indicated.
2. The materials are to be supplied / delivered at the IEST, Shibpur Campus.
3. NO ADVANCE PAYMENT CAN BE MADE.
4. Bills in triplicate should be presented for payment within 15 days of supply/completion of work along with copy of PAN., VAT, Trade Licence, Professional Tax certificate as applicable.
5. The order no. is to be noted on both Challan and Bill.
6. All bills are to be accompanied by order copies and Challan receipt.
7. Payment will be made within 30 days of Submission of proper bills, Challan, etc. by A/c. payee cheque. No cash payment will be made under any circumstances. All payments are subject to statutory deductions as and when applicable.