

**Office of the Dean Research and Development
Indian Institute of Engineering Science & Technology (IEST), Shibpur,
Howrah-711 103**

**(Project Code: DRC/CSRI-CRRI/CE/SKR/035/12-13)
Tender No. CE/SKR /CSIR-CRRI /16-17/001**

**Department Civil Engineering
Indian Institute of Engineering Science and Technology, Shibpur,
Howrah – 711 103**

Notice Inviting Quotation

**I. GENERAL CONDITIONS (GC) AND IMPORTANT INSTRUCTIONS FOR
TENDERERS / BIDDERS / SUPPLIERS**

1. Quotations with technical specifications and price details are to be submitted in sealed envelopes addressed to **Dr. Sudip K Roy, Professor of Civil Engineering, Indian Institute of Engineering Science and Technology, Shibpur, Howrah, West Bengal, PIN – 711103, India.** The sealed envelope should be inscribed with the **Tender No.** along with the bidders' name and address. The sealed envelope will be submitted at the Chamber of Dr. Sudip K Roy at Civil Engineering Department.

2. **Last date of receipt of Quotation by Indian Institute of Engineering Science and Technology, Shibpur is 13.07.2015 (Thursday) at 3.45 pm.** Quotation received late will not be accepted under any circumstances. Quotations will be opened at Civil Engineering Department on the next day. In case the Institute remains closed on the said date, last date of receipt and also opening of Quotation will be on next working day at same time.

3. Item supplied should be as per technical specification and finally approved by authorized officer of Indian Institute of Engineering Science and Technology, Shibpur.

4. The Price Bid should clearly mention the following:

- Ex Works Price
- Packing and Forwarding Charges, if any
- Freight and insurance, up to Indian Institute of Engineering Science and Technology (IEST), Shibpur, Howrah, including loading and unloading charges, if any
- All taxes, duties, levies applicable
- Assembling and Demonstration charges at IEST, Shibpur
- Inclusion of statutory payments at a later stage will not be accepted.
- Central Excise Duty Exemption Certificate and Custom Duty Exemption Certificate will be issued, if required.

5. The materials are to be supplied within 10 days from the date of placement of order at the Department of Civil Engineering, IEST Shibpur Howrah between 10.00 am and 5.00 pm from Monday to Friday except holidays. The bidders will be responsible for any breakage, damage or defect in the equipment detected subsequently. Type and quantity of any item may vary according to the decision of the appropriate IEST authority.

6. Bills and Challans in triplicate should be presented for payment within 7 days of supply of work. No advance is paid for execution of the order. The order no. is to be noted on both Challan and Bill. All bills are to be accompanied by order copies and challan receipt.

7. Payment will be made on submission of Proper Bills, Challans etc, by A/C Payee Cheque or Bank Transfer but no cash payment will be made under any circumstances.
8. All payments are subjected to statutory deductions as and when applicable.
9. Quotation is to be kept valid for acceptance for 60 days w.e.f. the last date of submission of the Quotation without any modifications in its terms and conditions
10. Documents to be submitted with the tender:
 - Quotation Documents, General Conditions (GC) and Important Instruction duly signed by the company as a token of acceptance of Terms and Conditions of Quotation.
 - Technical information including product brochure / catalogue and Price Bid in a sealed envelope according to specifications noted in the tender.
 - Latest Income Tax, Sales Tax, Professional Tax clearance certificates and copy of valid Trade License.
11. All the equipment shall carry an on-site required replacement warranty from the date of installation. Calibration / Test Certificate must accompany along with the equipment. Supply of equipment shall include installation, erection, commissioning and demonstration. Also provide proprietary certificate of the equipment, if applicable.
12. Indian Institute of Engineering Science and Technology, Shibpur, Howrah reserves the right to accept/ reject all or any of the tenders without assigning any reason whatsoever.

Dean (R & D)

(A. Code DRC-T081/16-17)

Technical Specification

External portable Hard Drive of 2TB capacity with the following requirement,

- **System Requirement:** Formatted NTFS for Windows: XP, Vista, 7, 8, 10
- **Wired/Wireless:** Wired
- **Cloud Backup:** Yes
- **Connectivity:** USB 3.0, USB 2.0
- **Data Transfer Rate:** USB 3.0: at least 5 GB/s
- **Shock Resistant:** Yes
- **Other Features:** Lightweight within 200-250g
- **Warranty:** 3 Years Replacement Warranty with Onsite Service, should cover Manufacturing Defect