



निदेशक कार्यालय
भारतीय अभियान्त्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर
पो : बोटानिक गार्डन, हावड़ा- ७११ १०३, पश्चिमबंग, भारत
OFFICE OF THE DIRECTOR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
P.O. : Botanic Garden, Howrah - 711 103, West Bengal, India

Dated, September 04, 2018

AN APPEAL

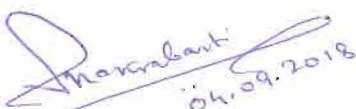
The country has witnessed the worst flood in the month of July, 2018 after nearly a century in the State of Kerala caused by an unprecedented rainfall during monsoon in the current year. The devastation caused by this natural calamity has resulted in a huge loss of human life and property. The Government of India has already declared it as a “Calamity of a severe nature (Level-3)”.

As a citizen of this country it is our moral responsibility to stand by the people of Kerala and show our solidarity to combat the loss caused by the fury of nature. The students of our Institute have already taken initiative to collect funds and other relief materials to help the affected people.

I hereby appeal to all faculty, officers and staff members of IEST, Shibpur to voluntarily donate one day's salary as a token of our small contribution to help the people of Kerala. Please come forward to support this cause by filling-up the attached declaration form.

The collected amount shall be deposited in the “Chief Minister's Disaster Relief Fund”.

With best wishes


04.09.2018

(Parthasarathi Chakrabarti)
Director

To
All Faculty Members, Officers and Staff Members
IEST, Shibpur

Dated, September , 2018

To
The Registrar
IEST, Shibpur

Dear Sir,

In response to the appeal of the Director dt. 04.09.18, I am willing to donate one day's salary to the flood victims of Kerala.

The amount may be deducted from my salary account for the month of September, 2018. My details are as under.

Name	Designation	Department	Amount of contribution	Employee ID
			One day salary	

Thanking you,

Yours faithfully,

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Signature of employee