

O/C Pan Book 1; SL No: 83, 84
85, 86

**Office of
CONTRIBUTORY MEDICAL SCHEME
IEST, Shibpur
Howrah**



No.- CMS/1/2018-19/01

Date: 11.04.2018

NOTE

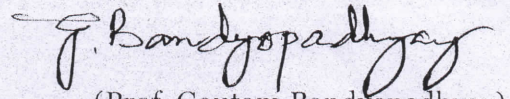
REIMBURSEMENT OF THE MEDICINE BILLS OF CHRONIC DISEASES PURCHASED FOR 30 DAYS AT A TIME, IS ONLY PERMISSIBLE

To provide medical facilities among the employees of IEST, Shibpur, the Institute follows CS (MA) Rules as implemented by IISER, Kolkata in pursuance of the IEST's 2nd BOG - resolution dated 16.07.2015.

For chronic diseases, IISER, Kolkata in its Medical Attendance Guidelines, has specifically mentioned that the medicines for a period of 30 days can be purchased at a time.

To protect the government fund from its misuse by purchasing medicines for chronic diseases for more than 30 days at a time in advance, the Contributory Medical Scheme is also strict to stick to the rules for reimbursement of bills for purchase of medicines for chronic diseases not more than 30 days at a time.

Attention to the Registrar, FO (Acting) and DR (Audit) is drawn to follow the rules during disbursement of fund for reimbursement of OPD/IPD Medical Claim bills.


(Prof. Gautam Bandyopadhyay)
Chairman, CMS

To: Registrar, FO (Acting), DR (Audit)

Copy forward to:
The Hon'ble Director, for information

Prepared and verified by Savitha Roy