

**Department of Civil Engineering  
Indian Institute of Engineering Science and Technology, Shibpur  
Howrah-711 103**

Date: 5 September 2017

**NOTICE INVITING QUOTATION  
(CE/ISGP/FOOD-P2/2017)**

Sealed tenders are invited by the Civil Engineering Department, Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711103 for supplying of lunch to the participants attending the Training programme of Nirman Sahayak from Gram Panchayets on Rural Engineering Issues in phase one.

Tender Documents containing details of the items and terms and conditions may be downloaded from the institute website and completed bidding documents are to be submitted to the **Dr. Chanchal Majumder, Department of Civil Engineering, Indian Institute of Engineering Science and Technology, Shibpur; Howrah-711103 within September 07, 2017(5:00 pm).**

The intended vendors are requested to submit technical and financial bid in sealed envelopes within stipulated time.

For further clarification, please contact Dr. Chanchal Majumder (9007761448).

Enclosed: **Section-I: General conditions and Important Instructions for Bidders.**

**Section-II: Specification of the Items.**

*Prof. SudipKumay Roy  
Professor andHead,  
Department of Civil Engineering  
IEST Shibpur*

---

Name of Product/Services:

1) Supplying Lunch (100 plates approx). Actual number may vary

Date: 11/09/2017 to 15/09/2017

Time: 1:00pm -2:30pm each day

## **SECTION-I: General Conditions and Important Instructions for Bidders**

1. Interested parties/vendors are to download the tender documents with detailed specifications from the institute website ([www.iiests.ac.in](http://www.iiests.ac.in))
2. It is necessary to submit the original tender documents alongwith technical/price bids in sealed envelopes to the **Dr. Chanchal Majumder, Department of Civil Engineering, Indian Institute of Engineering Science and Technology (IIEST), Shibpur; Howrah-711103.**
3. Bidders are to abide by the terms and condition and submit this tender document in original duly signed with acceptance of the terms and conditions.
4. Last date of receipt of tender is **7<sup>th</sup>. September, 2017 (5:00 pm)**. Tenders received late will not be accepted under any circumstances. Tenders will be opened in the Seminar Hall of the Civil Engineering Department, on the same day at 5.15 pm. In case the Institute remains closed on the said date, tenders will be opened on next working day at 11.00am.
5. The Price Bid must clearly mention the price including the following:
  - Actual Cost of Lunch
  - All taxes (especially GST), duties, levies applicable.
6. DGS&D rate contract price will be preferred wherever applicable. The Bidders must have a GST Number or be capable to acquire it within 15 days of execution of work. Unless and until they acquire GST number, no Bill in any form will be entertained.
7. Uninterrupted service should be maintained during lunch hour. Adequate sitting arrangement should be made to avoid rush. If the serving/execution is not completed within the stipulated period as indicated, a Liquidated Damage @0.5% will be imposed on the value of work order subject to maximum of 5% of the value of work order.
8. Bills in triplicate should be presented for payment within 15 days of completion of work. No advance is paid for execution of the order. The Work Order No. is to be noted on both Challan and Bill. All bills are to be accompanied by order copies and Challan receipt.
9. Payment will be made on submission of Proper Bills, Challansetc, by A/C Payee Cheque and no cash payment will be made under any circumstances.
10. All payments are subjected to statutory deductions as and when applicable.
11. Tender is to be kept valid for acceptance for 3 months with effect from the last date of issue of the tender without any modifications in its terms and conditions.
12. Documents mandatory to be submitted with the tender:
  - Tender Documents, General Conditions and Important Instruction in original duly signed by the Proprietor/ Partner/ Director of the company as a token of acceptance of Terms and Conditions of Tender.
  - Latest Income Tax, Sales Tax, Professional Tax clearance certificates and copy of valid Trade License
  - Bid according to specifications and signed.
  - Certificates and Literature in support of the item.

**I/We accept the above terms and conditions.**

---

Signature of vendors with date & Seal

## Section-II: Specification of the Items

<b>Date</b>	<b>Name of items/works</b>	<b>Description</b>
11/09/2017	Lunch	<u>Menu:</u> Rice, AluBhaja, Dal, Salad, Mix Vegetables, KatlaFish Curry, Chicken Curry/PaneerMasla,Papad, Chatni, Dahi, Rasogolla
12/09/2017	Lunch	<u>Menu:</u> Rice, Finger Chips, Mix Vegetable, Chicken Rezala/PaneerMasla, Papad, Chatni, Ice cream, Rasogolla/Sandesh
13/09/2017	Lunch	<u>Menu:</u> MuttonBiryani, ChickenCurry, Chatni, Ice-cream, Rasogolla/Sandesh
14/09/2017	Lunch	<u>Menu:</u> Rice, Fish Finger, Vej Dal, Chicken Rezala/PaneerMasla, Papad, Chatni, Ice cream, Rasogolla/Sandesh
15/09/2017	Lunch	<u>Menu:</u> Rice, AluBhaja, Dal, Salad, Mix Vegetables, Pubda Curry, Chicken Kasa/PaneerMasla,Papad, Chatni, ice-cream/Dahi, Rasogolla