

**DEPARTMENT OF METALLURGY AND MATERIALS ENGINEERING**

Indian Institute of Engineering Science and Technology, Shibpur

Howrah-711 103

Enquiry No. 01/MET/IIEST/2019-20


9<sup>th</sup> May, 2019

To,

All the Enlisted Suppliers/Dealers/Manufacturers


Sealed quotations are invited for supply of the following materials/consumables/chemicals for the Dept. of Metallurgy and Materials Engineering. The sealed quotations should be addressed to the Head of the Department indicating enquiry no. with date on the top of the sealed envelope. The sealed quotations should be submitted at the office of the department on any of the working day up to 24/05/2019 till 5.00 P.M.

Sl. No.	Description of the Items
01.	Petry Disc (size $\phi$ 2 inch Dia) Minimum order 20 nos.
02.	Grinding Belt (915mm $\times$ 100mm $\times$ 60-I): Minimum order 20 nos.
03.	Emery Paper (silicon carbide water proof) (size: P-120, P-400, P-800, P-1000, P-1200, P-1600) Minimum order 25 nos. each
04.	Hacksaw Blade (12" $\times$ 1/2" $\times$ 0.025"), (High Speed Steel – 18 T.P.I.) Minimum Order 50 nos.
05.	Velvet cloth (10" $\times$ 10") (as per specimen): Minimum order 25 nos.
06.	Cold Mounting Liquid:- Geosyn 400 ml. each, Minimum order 02 nos.
07.	Iron Chloride: - (500 gm each), Minimum order 01 kg.
08.	Beaker (500 ml. each) Minimum order 25 nos.
09.	Ethyl Alcohol (Made in Germany, 500 ml. each) Minimum order 20 nos.
10.	Ethyl Alcohol (Made in China, 500 ml. each) Minimum order 20 nos.
11.	Lubricating Oil (as per specimen) Minimum order 5 ltr.
12.	Grease (as per specimen) Minimum order 01 kg.
13.	Digital Weight Balace (Capacity 200 gm) as per specimen Minimum order 01 no.

  
09/05/2019  
Prof. Sumit Ghosh  
Head  
Dept. Of Met. & Mat. Engg.  
Indian Institute of Engineering  
Science and Technology, Shibpur  
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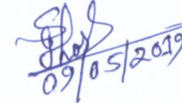
**Terms and conditions:**

- i. All rates quoted should include all taxes, levies & duties. **Request for inclusion of any tax/levy at later stage will not be entertained.**
- ii. Transportation, Packing, Forwarding, installation, training and Insurance Charges if any to be charged should be specifically indicated.
- iii. Delivery place : IEST, Shibpur
- iv. GST applicable will be 5% for research facility of the Institute. The certificate will be provided by the Institute with the Purchase Order
- v. The Institute reserves the right to accept or reject all or any of the quotation without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- vi. The delivery of items must be completed by 2 weeks from the date of issue of Purchase Order.
- vii. Bills in Triplicate should be presented for payment within 07 days of supply/completion of Items / work.
- viii. The Order no. is to be noted on both challan & Bill.
- ix. All bills are to be accompanied with the order copies and challans.
- x. Payment will be made within 90 days from Submission of proper bills; challans etc. by A/c payee cheque or NEFT. **No Cash payment will be made under any circumstances. No advance payment can be made All payments are subjected to statutory deductions as and when applicable.**
- xi. **For Foreign Purchase (This clause is applicable only for foreign purchase and not applicable for Indian purchase)**
  - i) **Payment will be made through Letter of Credit/Bank Transfer. AWB, Packing list, Warranty certificate, etc. should be provided.**
- xii. **SELECTION WILL BE MADE PURELY ON ESSENTIAL TECHNICAL DOCUMENTS.** The IESTS authority will evaluate and compare the quotations (the gross amount i.e. inclusive of all taxes, other charges etc.) determined to be substantially responsive i.e. which- (a) meet the qualification criteria specified in the tender, (b) Are properly signed, and (C) Conform to the terms and conditions, specifications without deviations.

  
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- xiii. Only one best quality item (according to our specification) should be quoted against each item. On no account should different qualities e.g. A, B, & C of items be quoted. Those items that have been quoted as per different qualities (In contravention to the specifications) will not be considered at all and will be summarily rejected.
- xiv. Based on our specifications, Brand must be clearly mentioned in the quotation, without which quotation will not be considered.
- xv. All the items will carry a guarantee for a period of 12 months from the date of delivery. Guarantee for all the items supplied will be on 'all comprehensive' basis, i.e., including repairs, replacements, maintenance etc.
- xvi. The bidder must submit photo copy of valid Trade License, GST certificate, Professional tax certificate and PAN card along with the quotation.



(Prof. Sumit Ghosh)  
Head

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Copy forwarded for information to:

Institute Website, IIST, Shibpur, Howrah-711103

For details the vendors may contact Mr. Swapan Kumar Jana / Dr. Sukumar Kundu (Mobile Nos. 9231701660) / (8334043609) during working hours.