

INDIAN INSTITUTE OF ENGINEERING SCIENCE & TECHNOLOGY, SHIBPUR

Schedule for admission to B.Tech. / B.Arch. programme through CSAB 2017/JoSAA 2017 programmes & Information for hostel accommodation

Date of Admission:

For CSAB 2017 First to Seventh Round:

July 22, 2017 (Saturday) to July 26, 2017 (Wednesday) (10 AM to 4 PM)

For CSAB 2017 Special Vacant Seats Filling Round:

As per CSAB 2017 notification

Venue: Institute Hall, IEST Shibpur, Howrah 711103 (See the Sketch 1)

Commencement of the classes: July 24, 2017 (Monday)

Documents needed for admission (Originals are mandatory for verification):

1.	Admission form (Format available in IEST Website)	Original
2.	Verification letter issued at JoSAA Reporting Center	Original
3.	Copy of the Provisional Admission Letter issued by JoSAA	Self-attested photo copy
4.	Medical Fitness Certificate as submitted during reporting at RCs	Original
5.	Class X Admit/Mark-sheets/Certificate (as age proof)	Self-attested photo copy
6.	Class XII mark-sheet and Certificate	Self-attested photo copy
7.	Photo Identity Card (AADHAAR CARD/VOTER/PASSPORT etc.)	Self-attested photo copy
8.	SC/ST Cast certificate (if applicable)	Self-attested photo copy
9.	OBC certificate (if applicable)	Self-attested photo copy
10.	OBC-NCL Certificate in JoSAA 2017 format as submitted during reporting at RCs (if applicable)	Self-attested photo copy
11.	PwD certificate (if applicable)	Self-attested photo copy
12.	Income certificate of parents [ITR for salaried and businessman and income declaration from appropriate authority (issued by Block Development Officer or above rank) for other than salaried and businessman]	Self-attested photo copy
13.	Affidavit by the student and parents (Format available in IEST Website)	Original
14.	Passport size photo (3 copies)	Original
15.	Blood Group Report from Pathology	Original
16.	Code of conduct for students (Format available in IEST Website)	Original

Admission Process:

- Step I: Document verification at Institute Hall, IEST Shibpur
- Step II: Issuance of admission letter (Old VC Room, Main Building, Ground Floor)
- Step III: Payment of balance institute dues at UCO Bank, BESUS Branch
- Step IV: Admission to JoSAA (Old VC Room, Main Building, Ground Floor)
- Step V: Issuance of Identity Card (Old VC Room, Main Building, Ground Floor)
- Step VI: Hostel allotment and hostel fee payment (Conference Hall – Opposite to Old VC Room, Main Building, Ground Floor)

Information for hostel accommodation:

1. Submit application to Sri Alok Mitra, Asst. Proctor at Conference Hall, Ground Floor, Main Building. (Application form will be available in conference hall)
2. Based on Distance and first cum first serve candidates will be offered hostel accommodation.

Dues to be paid:

Institute Dues (for all students) per semester

A verified note and an student ID (SID) number will be generated if the candidate is eligible for admission and the candidate will be required to pay the balance **Institute fee** (our charges minus the fees paid in advance to JoSAA; if any).

The following table shows the Institute fees with different components

Sl. No.	Item	Amount (Rs.)
1.	Admission Fee	500
2.	Students Activity Fee	500
3.	Infrastructure maintenance Fee	2,500
4.	Examination Fee	1,000
5.	Tuition Fee [(i) Fully waived for SC/ST/PwD and any OC/OBC student whose parental income is less than Rs. 1 lakh/year; (ii) 2/3 waived for OC/OBC students whose parental income is between 1 lakh and 5 lakh/per year) *	62,500
6.	Institute Caution Money (One time and refundable)	3000
Total amount payable at the time of admission **		
	i) OC/OBC without any income based waiver	70,000
	ii) SC/ST/PwD	7,500
	iii) OC/OBC with income less than Rs. 1 lakh (full tuition fee waiver)	7,500
	iv) OC/OBC with income between Rs. 1 to Rs. 5 lakh (2/3 tuition fee waiver)	28,330

Note the followings:

- For example, if you have paid Rs. 45,000/- to JoSAA and you are an OC candidate without any waiver you need to pay the balance amount .i.e., Rs. 25,000/- (Rs. 70,000 – Rs. 45,000).

- If you have already paid a fee to JoSAA in excess of the Institute fees then the extra amount would be refunded (you have to till JoSAA transfers the fee to the Institute: this is usually done in the Month of September) or adjusted in the subsequent semesters.
- Institute dues are to be deposited in UCO Bank BESUS branch located at the ground floor of the Science and Technology Building either in cash or by Demand Draft/Pay Order drawn in favour of 'Registrar, IEST, Shibpur', payable at Kolkata. A candidate should collect his/her copy of the bank receipt as well as the Institutes' copy of the receipt and shall enclose the Institutes' copy of the receipt along with his/her admission form.

Hostel Dues (for Students Staying in Hostels) per Semester

The candidates who will be offered hostel need to pay the **hostel dues (Rs. 1900)**. Hostel Charges of Rs. 1900/- is to be deposited in UCO Bank BESUS branch located at the ground floor of the Science and Technology Building either in Cash or by Demand Draft/Pay order drawn in favour of 'Registrar, IEST, Shibpur', payable at Kolkata. The candidate should collect his/her copy of the bank receipt as well as the Institutes' copy of the receipt and shall enclose the Institutes' copy of the receipt together with his/her application form for admission to Hostel. The details of the hostel dues are given below.

Sl. No.	Item	Amount per semester (Rs.)
1.	Hostel Maintenance Charge	1000
2.	Seat Rent	600
3.	Electricity and Water Charges	300
Total amount payable at the time of admission		1900

Mess Dues (for Students Staying in Hostels) at the Time of Admission

The candidates who will be offered hostel need to pay the **mess fees (Rs. 8000)** through online system (available at the desk) or by demand draft. The details will be given during hostel allotment. The details of the mess dues are given below

- Non-refundable Mess Entrance Fees of Rs. 2000/- per year
- Mess caution money Rs. 1000/- (one time and refundable after completion of course)
- Mess Advance of Rs. 5000/- (to be adjusted after completion of course)

How to reach:

- IEST, Shibpur is 6 km from Howrah Railway Station (HWH). Buses, Mini-buses, Cabs are all plying in this stretch.
- Shalimar Railway Station (SHM) is 1 km from IEST.
- You can reach IEST from Esplanade, the City Centre, by Buses and Cabs via Rabindra Sadan and Vidyasagar Setu. It is around 9 km.
- Netaji Subhas Chandra Bose International Airport (CCU) is 28 km from IEST.



Sketch 1. Location of Admission Venue