



**OFFICE OF THE REGISTRAR**  
**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
AN INSTITUTE OF NATIONAL IMPORTANCE  
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. RMS/9060/19

Dated: 2<sup>nd</sup> May, 2019

**NOTIFICATION**

The National Disaster Management Authority (NDMA) of India has ranked the predicted cyclone 'Fani' as an 'extremely severe cyclonic storm'. While extreme severity is unlikely to occur in West Bengal, the State being in its harm's way, has been kept on an orange-alert.

Keeping the above in view the following advisory is issued in the interest of the campus community..

- (a) Don't leave sharp objects loose.
- (b) Switch off electrical mains, gas supply during the high wind.
- (c) Keep doors and windows shut before the high wind.
- (d) Unless extremely urgent, remain indoor, and don't venture out during the high wind.
- (e) Do not park any vehicle near any tree or any structure vulnerable to strong wind.
- (f) Watch out for broken electric poles, wires, other sharp objects after high wind.
- (g) All the doors and windows of Halls/Hostels should be secured properly
- (h) In case of an emergency please contact
  - o Prof. T K Roy, Superintending Engineer (Acting) (cell no. 8240757216)
  - o Dr. Bivore Das, Assistant Registrar (cell no. 9433956878)
  - o Mr. Debanjan Das, Security Officer (CISB) (cell no. 7980754940)

This is issued with the approval of the competent authority

Sd/-  
(Dr. Biman Bandyopadhyay)  
Registrar

Copy circulated for information and necessary action to

1. PS to the Director.
2. All Deans.
3. All Heads of the Departments/ Schools/Centers /Officers- With the request to ensure that doors and windows are secured and latched before the anticipated storm.
4. Dean (Student Welfare) - with the request to notify all the Halls/ Hostels for taking necessary measures.
5. All Hostel/Hall Superintendents/Warden.
6. Superintending Engineer - with the request that five DG sets of capacity 25 kVA may be hired for two days to cater to emergent needs of supplying electricity. Also requested to ensure that major rain gutters are unclogged
7. Assistant Registrar (In charge of Caretaker and Estate Section)- with the request that he may keep necessary manpower ready so as to clear any consequential roadblocks/ drainage blocks in the quickest possible time.
8. Medical Officer, with the request that the medical unit may be kept ready with all necessary first aids measures
9. Security Officer, with the request that security personnel may be deployed at all the strategic points and the security measures may be kept at high alert.
10. Institute Website.

*H* 2/5/2019  
(Dr. Biman Bandyopadhyay)  
Registrar