

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR



REBECA 2019

West Bengal Engineering
College Howrah 2019

P.O. Botanical Garden
Dist. Howrah, West Bengal
Pin- 711103

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INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY
(Formerly Bengal Engineering and Science University)
P.O. Botanical Garden
HOWRAH(West Bengal,India)-711103

Tender no.- REBECA2019/TENDER-2/09-04

Date-09.04.2019

Sealed quotations, as per two bid system, are invited from bonafide Event Managers, who possess valid Trade license for organizing events for 81st REBECA 2019, the annual cultural fest of Indian Institute of Engineering Science and Technology, Shibpur, Howrah. Sealed quotations should be dropped to Pratyaamrit(Finance Secretary, REBECA 2019), (contact no.-9007476175) or Sandipan Roy (Finance Secretary, REBECA-2019), (contact no.-7278139981), and quotations can be mailed only in printed format at subhasmondal@mech.iiests.ac.in (convener,REBECA 2019) from 6:30pm to 9:00pm on 09.04.2019. Opening of the technical bids will be on 09.04.2019 at 9:30pm. After that, opening of the financial bids will be held at the office of the Convener, REBECA 2019.

Only the following bidders are invited to bid for the tender:

1. E365 Media Solution
2. Black Eyed
3. LR Production
4. Orange Production
5. Eventmass
6. Even Maniac
7. Grapevine
8. Associate
9. Ojas Entertainment
10. TirupatiBalaji Entertainment
11. Kaarma Entertainment

To be published in the
IESTS Website
Subhas Mondal
Convener
81st REBECA, 2019
9/4/19

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
HOWRAH-711103

NAME OF THE WORK: Event Management for 81st REBECA 2019, the annual cultural fest of Indian Institute of Engineering Science and Technology, Shibpur, Howrah.

LAST DATE AND TIME FOR RECEIVING THE BIDS:

00 pm on 09.04.2019

DATE AND TIME OF OPENING OF BIDS:

0:30 pm on 09.04.2019

REQUIREMENTS AND SPECIFICATIONS:

The below mentioned performers/bands are preferred for REBECA 2019. The availability of the performers/bands has to be ensured according to the dates mentioned in the table.

Sl No	Artist	Amount
	12th April	
1	Lakhhichchara	
2	Fossils	
3	Pota r Marudyan	
4	RupankarBagchi	
5	Lopamudra	
6	Shayok Live	
7	Cactus	
8	AnjanDutta	
	13th April	
1	Local Train	
2	Fakira	
3	Silajit Live	
4	Moongphali	
5	Naalayak	
6	Underground Authority	
7	The yellow diary	
8	Underground Authority with Nikita Gandhi	
9	TRAP	
10	Prithibi	
11	Msonic	

12.	Somlata and the aces	
	14th April	
1	Rituraj Mohanty	
2	Jyotica Tangri	
3	Arnab Dutta	
4	Anuska Manchanda	
5	Nikita Gandhi and Mumbai Band	
6	Ami Mishra	
7	Yaseer Desai	
8	Ash King	
9	Akriti Kakkar	
10	Neha Chauhan	
11	Akanksha Sharma	
12	Arjun Kanungo	
13	Shraddha Pandit	
14	Toshi-Sharib	
15	Md Irfan	
16	Asees Kaur with Mumbai Band	
17	Faizalpuria	

INSTRUCTIONS TO BIDDERS:

Important information to be noted:

1. This list is tentative containing preferred artists. The final line up will be mentioned in the work order to be issued to the successful bidder.
2. If any performers/bands are required from the above mentioned list, after issuing work order to the successful bidder, then the bidder has to provide those performers/bands as per the rate quoted in the bid.
3. Availability of the artists should be informed prior to opening of the tenders.
4. Any kind of extra charges other than the usual inclusions should be mentioned clearly.
5. The desired performers/bands should be confirmed within the stipulated period as indicated in the work order.
6. Bills in triplicate should be presented within 20 days of supply/ completion of work.
7. All bills have to be accompanied with order copies and challan (in duplicate) as received.
8. The bidder shall provide qualification information which shall include:-
 - a) The bidder should be in the module of 'Event Management' or 'Artistic Management' from the financial year of 2018-2019 or before (documentary proof needs to be submitted).
 - b) The bidder should provide Valid Trade License (renewed upto current financial year i.e., 2019-2020) along with Company/proprietor Pan Card as applicable.
 - c) The bidder needs to submit Valid Goods and Services Tax registration number as applicable.
 - d) The bidder needs to submit Documentary proof of Income Tax Return of at least one (1) year from the last three (3) financial years.

- e) The bidder should submit duly signed and self-attested declaration that the bidder hasn't been blacklisted by any organization for performing below standards.

BID PRICE:

1. The rates should include all the expenses for the concerned artists/ bands including travelling, lodging, taxes, duties and levies as applicable.
2. The bidders are required to quote their price in amount of INR only for the whole work.
3. The rates quoted by the bidder shall be fixed for the duration of the contract and not to be subjected to adjustment on any account.

SUBMISSION OF QUOTATIONS:

The quotation submitted by the bidder should comprise of the following:

1. The bidder shall seal the quotation in an envelope addressed to the Convenor, REBECA 2019, Indian Institute of Engineering Science and Technology, Shibpur, Howrah.
2. The envelope will also bear the following identification:- " Quotation for Event Management for 81st REBECA, 2019, annual cultural fest of Indian Institute of Engineering Science and Technology, Shibpur, Howrah. Do not open before ___ hours dated ___ (time and date of quotation opening).
3. Quotations must be received in the tender box kept at Student's Union Room, Indian Institute of Engineering Science and Technology, Shibpur, Howrah- 711103 latest by the specified time and date.
4. Any quotation received by REBECA 2019 committee after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

OPENING OF QUOTATIONS:

Quotations will be opened in the presence of Bidders or their representatives who choose to attend at the specified time and date in the office of Convenor, REBECA 2019.

PRIVACY OF BIDS:

Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

EVALUATION OF BIDS:

The concerned committee will be responsible for the evaluation of bids. Opening of the technical bids will be done first. The bidders qualifying technical specifications will be considered for financial bidding process.

The total price of the performers/ bands selected from the above mentioned list according to the final line up will be evaluated.

AWARD OF CONTRACT:

The concerned committee will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price for the package of the artists selected by the concerned committee from the list of tentative artists as mentioned in the table and satisfying all criteria and specifications. Notwithstanding the above, the concerned committee reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

QUOTATION

To
The Convenor,
REBECA 2019,
Indian Institute of Engineering Science and Technology, Shibpur
Howrah-711103

SUBJECT: Event management for 81st REBECA 2019, Annual Cultural Fest of Indian Institute of Engineering Science and Technology, Shibpur, Howrah

REFERENCE: Letter No/ Tender No. dated

Dear Sir/Madam

We offer to execute the works described in your letter/tender no referred to above in accordance with the Conditions of Contract enclosed therewith.

SI No	Artist	Amount
	12th April	
1	Lakhhichchara	
2	Fossils	
3	Pota r Marudyan	
4	RupankarBagchi	
5	Lopamudra	
6	Shayok Live	
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5	Nikita Gandhi and Mumbai Band	
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7	Yaseer Desai	
8	Ash King	
9	Akriti Kakkar	
10	Neha Chauhan	
11	Akanksha Sharma	
12	Arjun Kanungo	
13	Shraddha Pandit	
14	Toshi-Sharib	
15	Md Irfan	
16	Asees Kaur with Mumbai Band	
17	Faizalpuria	

This quotation shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Yours Faithfully,

Authorized Signature

Date:

Name and Title of Signatory:

Name of bidder:

Address:

**To be filled by the bidder together with his particulars and date of submission at the bottom of this form.

Terms & Conditions:-

1. All rates quoted should be inclusive of all taxes, levies & duties. The rates should be quoted both in figures and words and should be filled up printed(i.e. the tender document must not contain any handwritten part). Request for inclusion of any tax/levy at later stage will not be entertained.
2. The GST breakdown must be filled compulsorily and proper breakage of taxes must be shown also.
3. The EVENT MANAGEMENT COMPANY must produce income tax return of the last financial year i.e. 2019-2020.
4. Travelling Charges (if any) of the artist to be charged should be specifically indicated.
5. The convenor of REBECA 2019 reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the convenor of REBECA 2019 shall be final in case of any dispute.
6. The Event Managers must ensure that the performers/bands should be on time at the event venue. No unusual delay would be tolerated.
7. Bills in Triplicate should be presented for payment within 20days of completion of work.
8. The Order no. is to be noted on both the Challan and the Bill.
9. All bills are to be accompanied by order copies and challans as received.
10. Payment will be made within 60 days of Submission of proper bills, challans etc.
11. Last date of submission of quotation is up to 09.04.2019PratyaAmrit(Finance Secretary, REBECA 2019) (contact no.-8240572043) or Sandipan Roy (Finance Secretary, REBECA 2019) from 6:00pm to 8:30pm on 09.04.2019.
12. Opening on 09.04.18 at 8:30 pm according to the decision of the Convenor of REBECA 2019.
13. For any query contact Mr. Abhijeet Gupta (8077908991) orMr.Shrikant Kumar(8240297683), Cultural Secretary, REBECA 2019, IEST Shibpur.
14. The vendor has to produce a proof of previously done work of this kind amounting to INR 15,00,000.

Subhas Chandra
Convenor
REBECA 2019
IEST, Shibpur
09/04/19