

# Indian Institute of Engineering Science and Technology, Shibpur

Howrah – 711103, West Bengal, India

Phone: 033 26681503, 033 26684561 Fax: 033 26682916

No: 17/DY. REG/18 -19

Date: 14<sup>th</sup> December, 2018

## Notice Inviting Tender

Sealed Quotation are invited from bonafide Contractor's for Supplying, fitting & fixing of Green board and white board at class rooms of ITI building of IEST, Shibpur.

Sl. No	Description of items of work	Quantity No.	Unit Rate (Rs)	Amount (Rupees)
1	Supplying of Green board of ALKO Sign / ALTOP make (size 8' X 4") non- magnetic.	5		
2	Supplying of White board of ALKO Sign / ALTOP make (size 4' X 4") non- magnetic.	4		
3	Fitting & fixing of green board / white board with necessary ply, battens, screws etc. All complete	9		

The quotation should be dropped in the drop box at the Office of the Registrar (5<sup>th</sup> Floor), IEST, Shibpur between 11.00 am to 1.30 p.m. & 2p.m. to 5.30 p.m. (Week Day) latest by 21<sup>st</sup> December , 2018 upto 2 p.m. Tender will be opened on same day at 4 p.m.

Please note that selection of Contractor will be made on the Gross value of all items.

**REGISTRAR**

#### 4. Terms and conditions:

- i. All rates quoted should be inclusive of all taxes, levies & duties. The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at later stage will not be entertained.
- ii. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
- iii. The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- iv. **The work is required to be completed by 28.12.2018.**
- v. Materials & accessories used should be as per specification and of Approved Quality (B.I.S.) or by the authorised officer of I.I.E.S.T' Shibpur.
- vi. Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
- vii. The Order no. is to be noted on both challan & Bill.
- viii. All bills are to be accompanied by order copies and challans as received.
- ix. Payment will be made within 60 days of Submission of proper bills; challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.

**(S. N. DATTA)**  
DY. REGISTRAR

Copy to:

1. Institute Website.
2. All Notice Boards