INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY,

P.O.- Botanic Garden, Howrah -711 103 Phone: 033 26681503, 033 26684561 Fax: 033 26682916

No.: 11/DY.REG. /18-19

Date: 28th November, 2018

NOTICE INVITING TENDER

Sealed quotations are invited from the bonafide Dealers/suppliers for supplying of Tasar Jahar Coat and Uttariyo to be used in the ensuing 5th Annual Convocation to be held on 23.12.2018.

Quality & Quantity of Coat and Uttariyo:-

Tasar Jahar Coat :- 110 Ps. (for both male and female as per size)

Garad Zari border Uttariyo (Angabastram) :- 02 Ps. (Colour and quality as per sample)

Cotton designed Zari border Uttariyo (Angabastram) :- 06 Ps. (Colour and quality as per sample)

Cotton resham maroon border Uttariyo (Angabastram) :- 93 Ps. (Colour and quality as per sample)

Cotton designed maroon coloured Uttariyo (Angabastram) :- 01 Ps. (Colour and quality as per sample)

The quotation should be submitted in the drop box at the Purchase Section of the Registrar's Office (5th Floor), IIEST between 11.00 am and 1.30 p.m. & 3.30 p.m. and 5.30 p.m. (week day) latest by 03rd December, 2018, 3 p.m. Tender will be opened on same day at 4 p.m.

REGISTRAR

Terms & Conditions:

1. All rates quoted should be inclusive of all taxes, levies & duties. The rates should be quoted both in figures and words. Request for inclusion of any tax/levy etc. later stage will not be entertained.

- 2. Vendor must be registered with Ministry of MSME (GOI) and holder of Khadi Mark Certificate. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be included.
- 3. The materials are to be supplied /delivered on 20.12.2018 positively at the Institute Campus.
- 4. No Advance Payment can be made.
- 5. The supply should be completed within stipulated period as indicated in the Order. A Liquidated damages @ 0.5 % will be imposed, subject to maximum of 5% of the value of work-order.
- 6. Bills in Triplicate should be presented for payment within 15 days of supply/completion of work.
- 7. The Order no. is to be noted on both Challan & Bill.
- 8. All bills are to be accompanied by order copies and challans as received.
- 9. Payment will be made within 60 days of Submission of proper bills, challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
- 10. All quotations should be accompanied by xerox copy of valid Trade license, Pan Card & GST certificate and any other relevant licence required for the purpose.

(S.N.DATTA)

DEPUTY REGISTRAR