

**OFFICE OF THE CO-ORDINATOR, TEQIP-III**

Indian Institute of Engineering Science and Technology, Shibpur  
(An Institute of National Importance)  
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Ref. No. IEST/TEQIP-III/2019/28

Date: 03.09.2019

**NOTICE**

This is for information of all concern that Dr. Mukesh Kumar of IIT Indore will be visiting our institute during the period September 12 – 13, 2019 as Performance Auditor for conducting the activities of TEQIP-III project, IEST, Shibpur.

In view of the above, the following activities of the proposed visit have been scheduled.

Day	Duration of Time	Activities
September 12, 2019	10:30 a.m. – 11:30 a.m.	Meeting with the Director and TEQIP-III Officials Venue: Meeting Room of the Office of the Director
	12:45 p.m. – 1:45 p.m.	Meeting with all faculty members of the concerned department Venue: Seminar Hall, Civil Engineering Department
	03:00 p.m. – 04:00 p.m.	Meet with PG students and Research Scholars of the concerned department Venue: Seminar Hall, Civil Engineering Department
	04:00 p.m. – 05:00 p.m.	Meet with UG students of the concerned department Venue: Seminar Hall, Civil Engineering Department
September 13, 2019	10:00 a.m. – 11:00 a.m.	Meeting with the Deans, Heads of the Departments (AE&AM/CE/CST/ EE/ETC/IT/ME/Met.E/Min.E./HRM) and Institute Officials Venue: Conference Room of the Office of the Director
	11:00 a.m.- 11:30 a.m.	Meeting with BoG Members Venue: Meeting Room of the Office of the Director

All the stakeholders are requested to cooperate during the period of performance audit.

Sd/-  
(Kalyan Kumar Bhar)

Copy circulated for information and necessary action to:

- 1) Dr. Shyamal Kumar Chattopadhyay, Professor, Dept. of Chemistry, IEST, Shibpur & BoG Member
- 2) Dr. Aditya Bandyopadhyay, Professor, Dept. of Architecture & Town Regional Planning, IEST, Shibpur & BoG Member
- 3) Registrar, Secretary to BoG
- 4) All Deans (Academic/Faculty Welfare/Student Welfare/Planning and Development/Research & Consultancy/International Relations and Alumni Affairs)
- 5) All Heads (AE&AM/CE/CST/EE/ETC/IT/ME/Met.E/Min.E/HRM) - with a request to circulate among the faculty members and all students
- 6) All Officers
- 7) All students (UG/PG/Research Scholars) of concerned Departments
- 8) Institute Website
- 9) PS to the Director

(Kalyan Kumar Bhar)  
Co-ordinator, TEQIP-III, IEST, Shibpur  
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Indian Institute of Engineering Science  
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