

**Indian Institute of Engineering Science and Technology, Shibpur**  
**Howrah -711 103**

Proceedings of the 2<sup>nd</sup> meeting of the Finance Committee of Indian Institute of Engineering Science and Technology (IEST), Shibpur held at 10:30 a.m. on 25<sup>th</sup> November, 2017 in the Conference Room of the Director, 7<sup>th</sup> Floor, Academic-cum- Administrative Building of IEST, Shibpur, Howrah-711103.

The following members were present:-

1. Dr. K. Radhakrishnan, Chairperson, BOG, IEST, Shibpur and Chairman, Finance Committee
2. Prof. Ajoy Kumar Ray, Director, IEST, Shibpur and ex-officio member, Finance Committee
3. Mr. K. Rajan, Under Secretary, NITs, MHRD - representing Joint Secretary (NITs & DL), MHRD, GoI as member Finance Committee
4. Mr. Anil Kumar, Director Finance, MHRD, GoI- representing Joint Secretary & Financial Advisor, MHRD, GoI as member Finance Committee
5. Prof. Shyamal Kumar Chattopadhyay, Professor, Dept. of Chemistry, IEST and member of BOG and Finance Committee
6. Prof. Subrata Chakroborty, Professor, Dept of Civil, IEST and member of BOG and Finance Committee
7. Dr. Biman Bandyopadhyay, Registrar, IEST, Shibpur and ex-officio Member Secretary, Finance Committee

At the outset, the Chairperson extended a hearty welcome to the members present. He informed that his tenure as chairperson, BOG would be completed on 9<sup>th</sup> December, 2017 and as such it was, expectedly, his last meeting as the Chairperson of the Finance Committee. He expressed the opinion that it would be prudent not to take any policy decision that would be binding on the next Finance Committee or the BOG. He, therefore, desired that only such items as are of routine matters, may be taken up for discussion. He further desired that the Finance Committee may leave behind suggestions on matters of significant importance to the Institute, for consideration of the next Finance Committee. He then requested the Director to place the agenda for discussion.

**Item No. 02.01 Confirmation of the Proceedings of the 1<sup>st</sup> meeting of the Finance Committee held on 14<sup>th</sup> June, 2017 at NIT Transit House, New Delhi.**

**Resolution 02.01:**

The Finance Committee resolved that the proceedings of the 1<sup>st</sup> meeting of the Finance Committee held on 14<sup>th</sup> June, 2017 at NIT Transit House, New Delhi are confirmed.

**Item No. 02.02 Action taken report on the proceedings of the 1<sup>st</sup> meeting of the Finance Committee held on 14<sup>th</sup> June, 2017 at NIT Transit House, New Delhi.**

**Resolution 02.02:**

The Finance Committee noted all the points of the action taken on the decisions on the decisions/ recommendations of the 1<sup>st</sup> meeting of the Finance Committee held on 14<sup>th</sup> June, 2017 at NIT Transit House, New Delhi.

**Item No. 02.03 To consider the executive summary of the report on prioritization of non-recurring projects tailored to Expenditure Finance Committee (EFC) Note.**

### Resolution 02.03:

The Chairman recalled that in the last meeting of the Finance Committee it was resolved that a comprehensive development plan of the Institute highlighting all the major works to be implemented be submitted; the projects were to be prioritized in tune with the union-cabinet approved EFC note of 2010 wherein budgetary provisions have been made towards up-gradation of the Institute. It was recalled that in its last meeting the Finance Committee also resolved that the proposal for each item be submitted on the basis of the non-recurring head of Rs. 300.30 Crores (out of the total outlay of 592 crores approved by the Cabinet for the project period of five years) along with escalation clause and other parameters needed to be included at the present scenario so that the reasons for high increase of the estimate of the proposed project items can be justified.

The Finance Committee noted that the report submitted was able to showcase 19 projects as per the EFC Note (renumbering them after clubbing together the 23 items of the EFC) with a total estimated cost of 765.54 Crores as per CPWD Schedule 2017 against a total Rs.300.30 Crores approved by the Cabinet in the non-recurring head in 2010 based on CPWD Schedule 2008-09. Project prioritization has been made on the basis of project prioritization method used in the universities with project score. The report also prioritized the 19 projects in First and Second Phase based on the project scores. First Phase consisted of three projects with an estimated cost of Rs. 333.33 Crores. The three projects are; i) Academic Complex, Central Computing Centre (Major Equipment) as Project 1 with an estimated cost of Rs. 154.17 Crores, ii) Male Students Hostel as Project 2 with an estimated cost of Rs. 129.44 Crores, and iii) 1500 capacity Auditorium as Project 3 with an estimated cost of Rs. 49.72 Crores. The second Phase consists of 16 projects with an estimated cost of Rs. 364.07 Crores. As per cost index, the outlay of Rs. 300.30 Crores as approved in the EFC Notes comes to Rs. 333.33 Crores, so first phase may be recommended by the Finance committee for approval of the BOG so that the institute can engage CPWD for execution of these work. The Finance Committee may recommend the remaining 16 projects to be executed by the institute in the 2<sup>nd</sup> phase and place the recommendation to BOG for consideration and recommendation for approval of MHRD.

The Chairman advised that since the Institute is funded, in project mode, by MHRD keeping in view the EFC note as approved by the Cabinet, the report be re- submitted in the next Finance Committee incorporating, inter-alia, the following:

- i. Project score should be decided in such manner that academic buildings get higher priority than Auditorium and guest house.
- ii. A comparison of costs proposed for the first and second phase projects corresponding with the cost-estimates given in the EFC note may be prepared. Reasons for upward revision of costs should cite clearly and unambiguously.
- iii. Any change in the non-recurring outlay already approved by the union Cabinet requires approval of the ministry. As such revised executive summaries, complying with the requirements at phase 1 and phase 2, need to be placed in a subsequent meeting of the FC and BOG with all relevant analyses and estimates. After the proposals are approved by the BOG it may be forwarded to MHRD for approval.

The Finance committee, therefore, resolved that a comprehensive infrastructure development plan of the Institute may be put up in one of its subsequent meetings. The document so prepared may highlight all the major work to be implemented showing clear prioritization of the immediate work in tune with the EFC note. As such decision on the agenda items no. 02.04, 02.05 and 02.06 regarding the following projects was deferred:

- i) construction of Lecture Theatre Complex,
- ii) construction of 1000 capacity hostel for boys, and
- iii) vertical expansion of 3<sup>rd</sup> floor of Richardson Hall and McDonald Hall respectively was deferred.



**Item No. 02.04** To consider the recommendation of the Building and Infrastructure Development Committee for administrative approval and expenditure sanction of the BOG regarding preliminary estimates of Rs. 15,416.95 Lakh towards the proposed construction of "Lecture Theatre Complex" at IEST, Shibpur" as received from the Executive Engineer (P)/C-II, C.P.W.D under his memo no: 23(85)/WS/EZ-III/2017/45, dated 11.01.2017 along with architectural drawings.

**Resolution 02.04:**

The FC deferred the item.

**Item No. 02.05** To consider the recommendation of the Building and Infrastructure Development Committee for administrative approval and expenditure sanction of the BOG regarding preliminary estimates of Rs. 12,943.59 Lakh towards the proposed construction of '1000 capacity hostel for Boys' as received from the Superintending Engineer, Kolkata Central Circle No.-II, C.P.W.D under his memo no: 23(675)/SE-II/W-I/205, dated 25.10.2016 along with architectural drawings.

**Resolution 02.05:**

The FC deferred the item.

**Item No. 02.06** To consider the recommendation of the Building and Infrastructure Development Committee for administrative approval and expenditure sanction of the BOG regarding the following two detail estimates as received from the Superintending Engineer, Nabanna Circle, P.W.D under his memo no: 1026/4E-14/16-17, dated 14.12.2016 along with working drawings towards the proposed

- a) "Vertical extension of 3rd floor with steel structure of Richardson Hall"- Estimated value worth of Rs. 1,90,10,498/-
- b) "Vertical extension of 3rd floor with steel structure of Macdonald Hall"- Estimated value worth of Rs. 1,90,10,498/-

**Resolution 02.06:**

The FC deferred the item.

**Item No. 02.07:** To consider the Final Accounts for the year 2016-17 of Indian Institute of Engineering Science and Technology, Shibpur.

**Resolution 02.07:**

The Finance Committee considered the Final Accounts for the year 2016-17 and recommended the Annual Accounts for the year 2016-17 for approval of the BOG.

**Item No. 02.08** To consider the proposal of the Dean Administrative Affairs regarding recruitment of eight (8) officers under outsourcing agency with consolidated salary and educational qualification and experience as stated in the RR of NIT's.

**Resolution 02.08:**

The item has been dropped.

**Item No. 02.09** To consider the note of the Dean Administrative Affairs regarding selection of the security agency for engagement of about 86 security personnel per day IEST,



Shibpur campus at an estimated cost of Rs. 20.92 lakh (plus other charges as applicable) per month.

**Resolution 02.09:**

The item has been dropped.

However, the extension period of security agency is extended up to 31<sup>st</sup> December, 2017 for the interest of the institute.

**Item No. 02.10** To consider the recommendation of engagement of NIC SL for implementation of e-office for the Institute recommended by the committee constituted for this purpose.

**Resolution 02.10:**

The FC resolved that since the item was proposed by the Dean Administrative Affairs, a person without statutory position, it be dropped and if the item is considered necessary in the interest of the institute, it may be placed in the next FC by an appropriate functionary/ official.

This item has been dropped.

**Item No. 02.11** To consider the renewal of two e-resources for Ramanujan Central Library, IEST, Shibpur for the year 2018 with an estimated cost of Rs. 1.44 crore.

**Resolution 02.11:**

The Finance Committee considered the note for renewal of two e-resources for Ramanujan Central Library, IEST, Shibpur regarding approval of the BOG for renewal the same with an estimated cost of Rs. 1.44 Crore. The Committee approved the proposal of purchase of the said items with an estimated budget of Rs. 1.44 Crores and recommended for approval of the BOG.

The committee further resolved that the procurement should be as per the provisions under the GFR 2017 and the CVC Guidelines on procurement.

**Item No. 02.12** To consider the proposal of Prof. Debjani Ganguli, Head, School of Mechatronics and Robotics, IEST, Shibpur regarding procurement of equipments amounting Rs. 60 lakh for two laboratories of School of Mechatronics and Robotics.

**Resolution 02.12:**

The Finance Committee considered the note of Prof. Debjani Ganguli, Head, School of Mechatronics and Robotics, IEST, Shibpur regarding procurement of equipments amounting Rs. 60 lakh for two laboratories of School of Mechatronics and Robotics. The Committee approved the proposal of purchase of the said equipments with an estimated budget of Rs. 60 lakh and recommended for approval of the BOG.

The committee further resolved that the procurement should be as per the provisions under the GFR 2017 and the CVC Guidelines on procurement.

**Item No. 02.13** To consider the Proposal of Prof. H. Saha, Chair Professor & Principal Investigator, GEGESS, IEST, Shibpur regarding purchase of custom fabricated PECVD Reactor (RF &MW) from project Fund with an estimated cost of Rs. 1.3 crore for CEGESS, IEST, Shibpur.

**Resolution 02.13:**

The Finance Committee considered the note of Prof. H. Saha, Chair Professor & Principal Investigator,



GEGESS, IEST, Shibpur regarding purchase of custom fabricated PECVD Reactor (RF &MW) from project Fund with an estimated cost of Rs. 1.3 Crore for CEGESS, IEST, Shibpur. The Committee approved the proposal of purchase of the said equipments with an estimated budget of Rs. 1.3 crore and recommended for approval of the BOG.

The committee further resolved that the procurement should be as per the provisions under the GFR 2017 and the CVC Guidelines on procurement.

**Item No. 02.14** To consider the proposal for procurement of two new spectrophotometers namely UV-vis-NIR spectrophotometer and IR spectrophotometer for Dept of Chemistry with an estimated amount of Rs. 36,00,000/-.

**Resolution 02.14:**

The Finance Committee considered the note for procurement of two new spectrophotometers namely UV-vis-NIR spectrophotometer and IR spectrophotometer for Dept of Chemistry with an estimated amount of Rs. 36,00,000/-. The Committee approved the proposal of purchase of the said equipments with an estimated budget of Rs. 36 lakh and recommended for approval of the BOG.

The committee further resolved that the procurement should be as per the provisions under the GFR 2017 and the CVC Guidelines on procurement.

**Item No. 02.01A** To consider the note of the Head Civil Engineering Department regarding approval of the procurement of five high value equipments of Civil Engineering Department.

**Resolution 02.01A:**

The item has been dropped.

There being no other items, the meeting ended with a vote of thanks to the Chair.

*Hr* 10/10/2018

(Dr. Biman Bandyopadhyay)  
Ex-Officio Member Secretary, Finance Committee &  
Registrar, IEST, Shibpur

Approved

*Dr. Parthasarathi Chakrabarti*  
10.10.2018

(Dr. Parthasarathi Chakrabarti)  
Director, IEST, Shibpur and  
Chairman Finance Committee, IEST, Shibpur