

**Office of
CONTRIBUTORY MEDICAL SCHEME
IEST, Shibpur
Howrah**



Date: - 04.08.2017

NOTICE

The OPD and IPD (Non tied-up) bills of the employees, as mentioned overleaf, have been processed and made ready for reimbursement.

The concerned employees are hereby requested to visit CMS office during the scheduled date and time mentioned below, for necessary endorsement of the amount approved for reimbursement.

The employees, who are not willing to accept the approved amount, will be invited in a grievance redressal meeting for settlement of the claims.

Date and day of the week	Time
08.08.2017 Tuesday	11:00 hrs to 13:00 hrs
09.08.2017 Wednesday	11:00 hrs to 13:00 hrs
10.08.2017 Thursday	11:00 hrs to 13:00 hrs

The notice will be circulated among the heads of the departments of the Institute and will also be uploaded to the Institute's website in 'Contributory Medical Scheme' page.

The bills not attended by the concerned employee during the stipulated period, will be considered as 'acceptance of the approved amount by the concerned employee' and will be sent for onward transmission towards payment.

Sd-
(Dr. Devasis Datta)
Dy. Registrar

Copy to:-

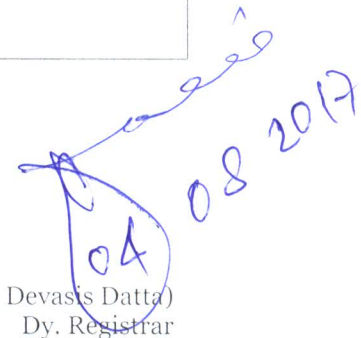
1. All Deans and Associate Deans
2. All Heads of the Departments, Centers, Schools - with a request to circulate among the faculty members and staff members
3. All Officers - with a request to circulate among the employees
4. P.S. to the Director
5. The In-charge, Telephone Section for information
6. Institute Website.
7. Office File with Service Return

(Dr. Devasis Datta)
Dy. Registrar

Please see overleaf

List of the Employee's

Sl. No.	Enrolment No.	Name of the Employee's	Sl. No.	Enrolment No.	Name of the Employee's
1	A101	Sumitra Bagchi	20	A1305, A1306 & A1307	Tapan Kumar Kar
2	A790, A791	Bishnu Pada Choudhury	21	A1308, A1309 & A1310	Binay Krishna Ghorai
3	A1151, A1152	Khudiram Majhi	22	A1311	Ram Sunder Yadav
4	A1183	Sugata Munshi	23	A1312 & A1315	Hare Krushna Dash
5	A1191, A1192, A1193	Sushil Kumar Barman	24	A1316	Ayan Banerjee
6	A1195, A1196, A1197, A1198, A1199, A1200, A1201 & A1202	Uttam Kumar Dolai	25	A1317	Debasis Mitra
7	A1204 & A1205	Swarup Kumar Ghosh	26	A1318, A1319, A1320 & A1321	Ujjwal Saha
8	A1206, A1207, A1208, A1209, A1210, A1211, A1212, A1213, A1214 & A1215	Bablu Santra	27	A1322, A1323, A1324 & A1325	Subhas Chandra Mondal
9	A1216, & A1217	Raktim Maity	28	A1326	Sipra Das Bit
10	A1219 & A1220	Amitava Pal	29	A1327, A1328 & A1329	Mukul Roy
11	A1222, A1223, A1224 & A1225	Asim Das Chakraborty	30	A1330, A1331 & A1332	Surath Nayak
12	A1228	Ashoke Kumar Das	31	A1334, A1335 & A1336	Ashish Kumar Layek
13	A1258	Arpita Das	32	A1337, A1338 & A1339	Tapash Kumar Roy
14	A1261, A1265	Tarun Paul	33	A1340, A1341, A1342, A1343, A1344, A1345, A1346, A1347, A1348, A1349, A1350, A1351 & A1352	Chandrani Mukhopadhyay
15	A1269	Malati Dey	34	A1353	Sudip Kumar Roy
16	A1278	Bijan Kumar Mandal	35	A1354	Nilufar Ahmed
17	A1281 & A1290	Netai Chandra Dey	36	A1355	Bistu Charan Mahakur
18	A1298	Alok Kumar Mitra	37	C52	Bhanu Das
19	A1299, A1300, A1301, A1302, A1303 & A1304	Anjana Sen Gupta			


 (Dr. Devasis Datta)
 Dy. Registrar