

No.Web/IIEST/DFA/17-18/41

Date: 30 October 2017

**Notice inviting quotations for 1 (one) Scanner**

Sealed quotations are invited for 1 (one) Scanner for the office of the Dean, Faculty Affairs, IIEST, Shibpur. The relevant specifications are given below:

<i>Sl. No.</i>	<i>Product</i>	<i>Specifications</i>	<i>Quantity</i>
1	Scanner	<i>Photo Scanner</i> <i>Scanner Type : Flatbed</i> <i>Scan resolution, optical: upto 4800 dpi</i> <i>Bit depth : 48 –bit</i> <i>Levels of grayscale : 256</i> <i>Transparency adapter : Built in (TMA) four 35mm slides or five 35 mm negative frames, Adequate Task speed</i> <i>Scan file format : PDF, PDF searchable, TIFF, TIFF compressed, JPG, BMP, PNG, FPX, GIF, PCX, RTF, TXT, HTML</i> <i>Media Type: Paper (inkjet, laser, plain), Photographic material (silver halide, pigment –dye) 3-D objects, etc.</i>	1

The quotations should submit to the Office of the Assistant Registrar, Dean Faculty Affairs IIEST, Shibpur between 11.00 am to 1.30 p.m. & 3.30 p.m. to 5.30 p.m. (week day) latest by 06/10/ 2017, upto 2:00 p.m. **Opening at 4:00 PM on same date at the chamber of the Dean, Faculty Affairs.”**

**Terms & Conditions**

1. All rates quoted should be inclusive of all taxes, levies & duties. The rates should be quoted both in figures and words. Request for inclusion of any tax/levy etc. latter stage will not be entertained.
2. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
3. The materials are to be supplied /delivered at the Institute Campus.

4. No Advance Payment can be made.
5. The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 1.2% per week or part thereof will be imposed, subject to maximum of 5% of the value of work-order.
6. Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
7. The Order no. is to be noted on both Challan & Bill.
8. All bills are to be accompanied by order copies and challans as received.
9. Payment will be made within 60 days of Submission of proper bills; challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.

Sd/-  
Dean, Administrative Affairs,  
IEST Shibpur

Copy to:

All Notice Boards

A copy of this notice may be displayed on the Institute website

Dean, Administrative Affairs,  
IEST Shibpur