

## NOTICE INVITATION QUOTATION FOR DEPT. OF CHEMISTRY

DEPARTMENT OF CHEMISTRY  
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY,  
SHIBPUR, HOWRAH-711 103

**Advt.No. CHEM/Seminar/Kit/01/2017**

**Date: 14<sup>th</sup> July 2017**

Sealed tenders are invited by the Department of the Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711103 for the supply of materials for the “**National Symposium on Recent Advances in Chemistry and Industry – 2017**” on 2-3 August, 2017. Tender Documents containing details of the items and terms and conditions may be downloaded from the institute website and completed bidding documents are to be submitted to the Head, Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, Howrah 711103 or dropped into the Tender Box kept in the Department **within 20<sup>th</sup> July, 2017 (4:00 pm)**.

Binay K. Ghorai  
Professor and Head  
Department of Chemistry  
IEST Shibpur

Detail Information

**ADVT. for Tender Notice**

**Institute Website**

**Department of Chemistry**

**Indian Institute of Engineering Science and Technology, Shibpur; Howrah-711103**

**Tender Advt. No. CHEM/Seminar/Kit/01/2017**

**Date: 14<sup>th</sup> July 2017**

Sealed tenders are invited by the Chemistry Department, Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711103 for the supply of materials/services for the “**National Symposium on Recent Advances in Chemistry and Industry – 2017**” on 2-3 August, 2017.

Tender Documents containing details of the items and terms and conditions may be downloaded from the institute website and completed bidding documents are to be submitted to the **Head, Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur; Howrah-711103** or dropped into the Tender Box kept in the Department **within 20<sup>th</sup> July, 2017 (4:00 pm)**.

The intended vendors are requested to submit financial bid in sealed envelope within stipulated time.

For further clarification, please contact **Prof. Prasanta Kumar Nandi (9432177021)**.

**Enclosed: Section-I: General conditions and Important Instructions for Bidders.**

**Section-II: Specification of the Items.**

**Binay Krishna Ghorai  
Professor and Head,  
Department of Chemistry  
IEST Shibpur**

**Name of Product:**

**Bag – 200 nos.**

**(Number may vary at actual time).**

Time of Requirement: on or before **30<sup>th</sup> July 2017 at 12 noon.**

*Actual samples (Bag) need to be displayed during opening of the tender*

**SECTION-I: General Conditions and Important Instructions for Bidders**

1. Interested parties/vendors are to download the tender documents with detailed specifications from the institute website ([www.iiests.ac.in](http://www.iiests.ac.in))
2. It is necessary to submit the original tender documents alongwith price bids in sealed envelopes to the Head, Department of Chemistry, Indian Institute of Engineering Science and Technology (IEST), Shibpur; Howrah-711103, or directly to Drop in the Tender Box kept in the Department.
3. Bidders are to abide by the terms and condition and submit this tender document in original duly signed with acceptance of the terms and conditions.
4. Last date of receipt of tender is **July 20, 2017 (4:00 pm)**. Tenders received late will not be accepted under any circumstances. Tenders will be opened in the Seminar Hall of the Chemistry Department, on the same day at 4:15 pm. In case the Institute remains closed on the said date, tenders will be opened on next working day at 4:00 pm.
5. The Price Bid should clearly mention the price including the following:
  - Delivery charges up to IEST, Shibpur, Howrah, including loading and unloading charges.
  - All taxes, duties, levies applicable.
6. Period of delivery of execution of work should be within 30/07/2017 at 12 noon. If the supply/execution is not completed within the stipulated period as indicated in the Purchase Order a Liquidated Damage @0.5% per week will be imposed on the value of purchase order subject to maximum of 5% of the value of work order.
7. Bills in triplicate should be presented for payment within 15 days of supply/commissioning of work. No advance is paid for execution of the order. The Purchase Order No. is to be noted on both Challan and Bill. All bills are to be accompanied by order copies and Challan receipt.
8. Payment will be made on submission of Proper Bills, Challans etc, by A/C Payee Cheque and no cash payment will be made under any circumstances.
9. All payments are subjected to statutory deductions as and when applicable.
10. Tender is to be kept valid for acceptance for 3 months with effect from the last date of issue of the tender without any modifications in its terms and conditions.

11. Documents mandatory to be submitted with the tender:

- Tender Documents, General Conditions and Important Instruction in original duly signed by the Proprietor/ Partner/ Director of the company as a token of acceptance of Terms and Conditions of Tender.
- Latest Income Tax, Sales Tax, Professional Tax clearance certificates and copy of valid Trade License
- Bid according to specifications.
- Certificates and Literature in support of the item.

I/We accept the above terms and conditions.

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**Signature of vendors with date & Seal**

## **Section-II: Specification of the Items**

**Name of items/works**

**Description**

Bag

SHANTINEKATAN style shoulder bag

(Sample to be displayed during opening of the tender – the bidders may be present).