Institute Project Code: DRC/_____/_____/_____/_____/_____
(Agency-Type) / (Dept.) / (PI) / (Sl. No.) / (Fin.Yr.)

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
Application for **Transfer of Next Phase Amount** of the Sanctioned **PROJECT**

1	Name & Designation of Principal Investigator			
2	Department/School/Centre			
3	Title of the Project *(in brief)*			
4	Sponsoring Agency and Type (GST number, if available)			
5	Total Amount Sanctioned for the Project *(If revised, please mentioned the revised amount)*	Project Cost (X)	Overhead (Y)	Total (X+Y)
		Rs.	Rs.	Rs.
6.a.	Original Sanctioned Order No. & date	a.		
b.	Revised Sanctioned Order No. & date *(Please enclose copy of the order)*	b.		
7	Duration of the Project			
8	Details of previous grant received *(Amount received till date excluding the current allotment)*	Project Cost (x)	Overhead (y)	Total (x+y)
		Rs.	Rs.	Rs.
	1st Phase			
	2nd Phase			
	3rd Phase			
	4th Phase			
	Balance to be released			
8.a.	Grant received now from the Sponsoring Agency _____ Phase			
8.b.	Details of Grant Released Letter *(Please enclose copy of the Letter)*	No. & Date :		
		Cheque/DD/E-Transfer No.	Date:	Bank Name
9.	Official Date of Implementation/Commencement of the Project			

10. Proposed allocation for utilization of the released amount (Sl. No.8a) [Strictly as per sanction order of the funding agency. If not available, allocation should be approved by the Director on the recommendation of the Dean, Research & Consultancy).

Sanctioned Head of Account	Amount Allocated (Rs.)

_____
(Signature & date of Principal Investigator)

_____
(Signature & date of Head of the Department)

For the use of office of the Dean (R&D)

The information as stated above are verified with the supporting documents. Forwarded to the Central Accounts with a request to transfer the fund to the **"IIEST SHIBPUR R&D A/C – I (A/c No. 1 5 3 2 0 1 0 0 0 5 1 8 0 , UBI, BESUS Br.)".**

(Dealing Assistant, Dean, R&C Office) Dy. Registrar (R&C) (Dean, Research & Consultancy)

For the use of Central Accounts

Cheque / NEFT No._____ Date_____ Rs. _____

Dealing Assistant Assistant Registrar (Accounts) Dy. Registrar (Finance) / Finance Officer (Actg.)