



OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS
Indian Institute of Engineering Science and Technology, Shibpur
(Formerly Bengal Engineering and Science University, Shibpur)
P.O.: Botanical Garden
Howrah - 711 103

Office Order No- 2471 /D(AA)/17

Date: 01 Jun, 2017

ORDER

This is for information to all concerned that the Director is pleased to constitute a committee comprising of the following members to prepare the proposal for installation of Air Conditioners in all the rooms of the faculty members of this Institute.

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| 1. Prof. Aditya Bandyopadhyay, Dean, IPM | Chairman |
| 2. Prof. Jagadish Pal, Deptt. of Electrical Engg. | Member |
| 3. Prof. Sudip Ghosh, Deptt. of Mech. Engg. | Member |
| 4. Mr. Subrata Kar, University Engineer | Member |
| 5. Mr. Braja Gopal Konar, Tech. Assistant, Gr.-II (Electrical) | Convener |

The jobs that are to be dealt by the committee are as follows:

- Identification of rooms of faculty members in all the Deptts., Schools & Centers
- Determination of feasibility of AC Power line
- Determination of capacity needed in the rooms of the members of faculty
- Determination of specifications of AC machines
- Determination of procedures of installations of AC machines
- Preparation of Tender Documents for purchase of AC machines preferably through e-procurement or GEM
- Supervision of installation of AC machines in the identified locations.

This is issued with the concurrence of the Competent Authority


Sd/-
(Dr. Bivore Das)
Assistant Registrar

Memo No: 2471 /D(AA)/17 (G)

Date: 01 Jun, 2017

Copy forwarded for information and necessary action to :-

- All the Members of the Committee
- All Deans / Associate Deans
- All HODS of Deptts. / Schools / Centres
- All Officers
- The PS to the Director.
- Institute Website.


Assistant Registrar

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