

URGENT

INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
(formerly Bengal Engineering and Science University, Shibpur)
HOWRAH - 711 103

No.23F/2017-18/225

Date: 20.03.2018

NOTICE


The undersigned has been receiving numerous requests from Heads of the Departments regarding difficulty faced by them to submit the bills especially for the bills of the Research Scholars of their departments.

Therefore, all Heads of the Departments are once again requested to submit all bills pending with them including of the Research Scholars to the Accounts Section on **22nd March, 2018** positively.

Sd/- S. N. Datta
Finance Officer (Actg.)

Copy forwarded for information and necessary action to :

1. All Deans
2. All Heads of the Departments/ Schools /Centres
3. Registrar
4. Dy. Registrar (Audit)
5. Accounts Officer
6. Accounts Section / Audit Section
7. Institute Website
8. File Copy.


20/3/18
Finance Officer (Actg.)