



**OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS**  
**Indian Institute of Engineering Science and Technology, Shibpur**  
(Formerly Bengal Engineering and Science University, Shibpur)  
P.O.: Botanical Garden  
Howrah – 711 103

No. 2870/0(AA)/17

Date: 25 Oct, 2017

**Office Order**

**Subject: Grant of Non Productivity linked Bonus ( Ad-hoc Bonus ) to the Employees of IEST, Shibpur for the year 2016-2017 as per the Office Memorandum No.7/4/2014 E III(A), dated: 19<sup>th</sup> Sept, 2017 issued by Govt. of India, Ministry of Finance, (Department of Expenditure, E III-A Branch ).**

With reference to the above, the undersigned is directed to inform to all concerned that the Director is pleased to adopt the Office Memorandum No.7/4/2014 E III(A), dated: 19<sup>th</sup> Sept, 2017 issued by Govt. of India, Ministry of Finance (Department of Expenditure, E III-A Branch) for the Employees in Groups "C", Groups "D" and all Non-Gazetted Employees in Group " B " of IEST, Shibpur . Such categories of Employees will be entitled to ad-hoc bonus for the accounting year 2016-2017. The calculation ceiling of monthly emoluments for the purpose of payment of ad-hoc bonus under this order shall be monthly emoluments of Rs. 7000/- as revised w.e.f 01.04.2014 vide OM No-7/4/2014-E. III(A), dated: 29<sup>th</sup> August, 2016. The benefit will be admissible in accordance with the Office Memorandum of Govt. of India, Ministry of Finance as stated above. In case MHRD objects to the payment of this bonus, the amount will be deducted from the salary of the individual employees.

This is issued with the concurrence of the Director.


Sd/-  
( Dr. Bivore Das )  
Assistant Registrar

Memo. No. - 2870/0(AA)/17 (8)

Date: 25 Oct, 2017

Copy forwarded for information and necessary action to:-

1. The Finance Officer (Actg.)
2. The Asstt. Registrar (Accounts)
3. The Dy. Registrar ( Audit )
4. The Sr. Supdt. ( Office )
5. The Jr. Supdt. ( Bill Section )
6. The PS to the Director
7. The Jr. Supdt.( Record) for guard file
8. Institute website.

  
25/10/17  
Assistant Registrar

