



Office Order No: RDC/652/18

Date: 12.12.18

ORDER

This is for information to all concerned that Prof. Parthasarathi Chakrabarti, Director, IIEST, Shibpur, shall not be available in the Institute during the period from 13th December, 2018 (afternoon) to 14th December, 2018 (afternoon) and from 17th December, 2018 (afternoon) to 20th December, 2018 (afternoon). During the period of absence of Prof. Parthasarathi Chakrabarti, Prof. Sudip Kumar Roy, Dean, Planning and Development, shall officiate as the Director-in-Charge, IIEST, Shibpur from 13th December, 2018 (afternoon) to 14th December, 2018 (afternoon) and from 17th December, 2018 (afternoon) to 20th December, 2018 (afternoon).

This is issued with the approval of the competent authority.

Sd/
(Biman Bandyopadhyay)
Registrar

Memo No: 652/18 (8)

Date: 12/12/18

Copy forwarded for information and necessary action to:

1. PS to the Director
2. Prof. Sudip Kumar Roy, Dean, Planning and Development
3. All Deans
4. All Head of the Departments/ Schools/ Centres
5. All Officers
6. All Section-in-Charges
7. Jr. Superintendent, Record Section
8. Institute Website

[Handwritten signature]
12/12/18
Registrar