

OFFICE OF THE DEAN OF RESEARCH AND CONSULTANCY INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR, HOWRAH - 711109

EXPENDITURE TO BE BOOKED UNDER THE PROJECT HEAD

Univ. Project Code: DRC/ / / / /

Token No..... Dt:

Bill no:Date:

TRAVELLING A	LLOWANCE BILL
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Name & Designation	Department	Purpose of Journey	Pay Scale	Basic Pay

PARTICULARS OF JOURNEY			Air / Rail	Class	Amount	Remarks			
Departure Arrival				Road with		(Rs.)			
Station	Date	Time	Station	Date	Time	mode			
Reserva	tion Cha	arge			Days	1	Rate		
Daily Al		0							
Hotel/G			rge						
D.A. Ho			-8-						
			nary Rate	د د					
Dini Gu			nur j Kut						
Conveya	nce Cha	rge.					Rs		
conveya		- 80.					10		
							Total		
Less: An	nount of	Advance	e (if any)				10000100		
Rupees i		1 Iu vulle	c (II ally)			Net	Claim		
Rupees I	n words					1101	Ciuiii		
CERTIFICATE: I hereby declare that the charges entered in the bill are correct and have not been claimed previously and that each journey was undertaken for									
Signature of the Project Investigator					Sig	nature of th	e Touring Offi	cer	
Passed for payment Rs)only									
						Signa	ature of De	an Research an	d Consultancy
Pay Rs.			(Ru	pees		-			-
_		. .	_						
Drawn b	-		Payee:						
			10:						
	A	Amount:	Rs						