



No. RDO/79/18

Date: 16<sup>th</sup> July, 2018

**Order**

Dr. Asok Adak, Assistant Professor, Civil Engineering Department is appointed as Faculty Incharge of the Guest House with immediate effect for a period of two years or till further order whichever is earlier.

The service rendered by Sri S.N. Datta as Officer-In-Charge of the Guest House is appreciated.

This is issued with the approval of the competent authority.

Sd/-  
(Dr. Biman Bandyopadhyay)  
Registrar, IEST, Shibpur

Copy forwarded for information and necessary action to:

- 1) PS to Director
- 2) Sri S. N.Datta, Officer-In-Charge, Guest House
- 3) Dr. Asok Adak, Assistant Professor, Civil Engg. Dept.  
(With the request to arrange the process for charge handover and takeover with intimation to the office of the Registrar)
- 4) All Deans/HODs/Heads of Schools/Centres/All Officers
- 5) Institute Website

*H/16/79/18*  
Registrar  
IEST, Shibpur