

Indian Institute of Engineering Science and Technology, Shibpur  
(Formerly Bengal Engineering and Science University, Shibpur)  
P.O.: Botanical Garden  
Howrah – 711 103

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No RMS/7092/18

Date: 27.07.2018

To  
All Deans, HODs and Officers  
IEST, Shibpur  
Howrah


Dear Sir/ Madam,

I am to inform you that in the first meeting of the AMC Committee held on 25.07.2018, there was a discussion regarding maintenance of Computers and Air Conditioning Machines.

As directed by the Chairman AMC Committee I earnestly request you to inform the undersigned the total number of Computers (both Desktops and Laptops) and Air Conditioning Machines in your Department by E-mail to [arssb@iests.ac.in](mailto:arssb@iests.ac.in), at the earliest.

Thanking you,

Yours sincerely,

 27.07.18

(Shib Sankar Basak)  
Assistant Registrar & Convenor, AMC Committee

Copy to: Institute Website