

OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS
Indian Institute of Engineering Science and Technology, Shibpur
(Formerly Bengal Engineering and Science University, Shibpur)
P.O.: Botanical Garden
Howrah – 711 103

No.:-----

Date: 26 August, 2017

This is for information to all concerned that as per the recommendation of the 6th CPC, revised on 01.01.2014, the employees on substantive post drawing grade pay Rs.4800.00 or below and the contractual employees (except faculty members) of IEST, Shibpur will be entitled to Festival Advance of Rs. 4500.00 (Rupees Four thousand Five hundred only) for the year-2017. "Festival Advance" will be provided once a year. The "Festival Advance" granted to the employees will be recovered in 10(ten) equal monthly installments or before retirement whichever is earlier.

All the Heads of the Deptts./Schools /Centres /concerned establishments are requested to forward the application in the prescribed format (enclosed) of "Festival Advance", which should reach the Finance Officer (Acting) as early as possible.

This is issued with the concurrence of the Competent Authority.

Sd/-
(Dr. Bivore Das)
Assistant Registrar

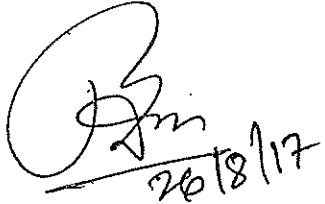
Memo No: -----

2724/D(AA)/17 (8)

Date: 26 August, 2017

Copy forwarded for information and necessary action to:-

1. All Deans/Associate Deans
2. All Head of Deptts./Centres/Schools
3. All Hostel Supdts.
4. All Officers
5. All Section-In-Charges
6. The PS to the Director
7. The Jr. Supdt. (Record) for relevant file
8. Institute Website.


26/8/17
Assistant Registrar

