



OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS
Indian Institute of Engineering Science and Technology, Shibpur
(Formerly Bengal Engineering and Science University, Shibpur)
P.O.: Botanical Garden
Howrah – 711 103

No.: 2748/D(AA)/17

Date: 31 August, 2017

NOTICE

Pursuant to Office Order No- RMS/6130/17 Dated, 22nd August, 2017, the undersigned is directed to invite the members to kindly attend the 2nd meeting of the committee constituted by the Director as per the said order. The meeting will be held on today the 31st August, 2017 at 4.00 p.m in the Conference room (in the 7th floor of the Administrative building).

The Committee members are:

- | | |
|---|----------|
| 1. Prof. Shyamal Chattopadhyay, Prof., Chemistry Deptt. & Member of BOG | Chairman |
| 2. Prof. B.K Guha, Dean , Faculty Affairs | Member |
| 3. Prof. P.K Paul, Dean , Administrative Affairs | Member |
| 4. Prof. N.C. Dey, Dean , Students Affairs | Member |
| 5. Dr. Biman Bandyopadhyaty, Registrar | Member |
| 6. Sri S.N Dutta, Finance Officer (Actg.) | Member |
| 7. Sri Alok Kr. Maity, Dy. Registrar (Audit) | Member |
| 8. Sri Shib Sankar Basak, Asstt. Registrar | Member |
| 9. Sri Alope Kr. Mitra, Asstt. Proctor | Member |
| 10. All Hall & Hostel Wardens | Members |

Sd/-
(Dr. Bivore Das)

Asstt. Registrar & Convener of the committee

Memo No. 2748/D(AA)/17 (3)

Date: 31 August, 2017

Copy forwarded for information and necessary action to:

1. All the members of the Committee
2. The PS to the Director
3. Institute website.

Asstt.Registrar & Convener of the committee