



**OFFICE OF THE DEAN ADMINISTRATIVE AFFAIRS**  
**Indian Institute of Engineering Science and Technology, Shibpur**  
(Formerly Bengal Engineering and Science University, Shibpur)  
P.O.: Botanical Garden  
Howrah – 711 103

No.:- 2971/D(AA)/17

Date: 21<sup>st</sup> Nov, 2017

**ORDER**

This is for information to all concerned that the undersigned is directed to assign the following employees to arrange for Video Recording of the programme related to the organization of the 3<sup>rd</sup> Acharya Prafulla Chandra Ray Memorial Oration to be held on the 22<sup>nd</sup> Nov, 2017 from 3.30 p.m to 5 p.m in the Civil Seminar Hall of IEST, Shibpur.

The employees are:

1. Sri Soumen Gope, Technical Assistant, Gr.II, IT Deptt.
2. Sri Arindam Bhattacharya, Office Assistant ( Contractual ), Office of the Director

This is issued with the concurrence of the competent Authority.


Sd/-  
( Dr. Bivore Das )  
Assistant Registrar

Memo No: 2971/D(AA)/17 ( 6 )

Date: 21<sup>st</sup> Nov, 2017

Copy forwarded for information and necessary action to:

1. The incumbents concerned ( through their respective controlling Officers )
2. The HOD, IT Deptt.
3. Prof. Aparna ( Dey ) Ghosh, Chairperson , Institute Lecture Series Cell
4. The PS to the Director
5. The JS ( Record ) for guard file
6. Institute website.

  
21/11/17  
Assistant Registrar

