



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. RMS/6396/17

Date: 27.12.2017

ORDER

In continuation of the O/O No. RMS/6090/17 dated 02.08.2017 and on the basis of the recommendation of the committee (constituted vide office order no. RMS/6091/17 dated 02.08.2017) on the issue of short recovery of electricity charges as pointed out by the CAG Central Audit Team and duly approved by the Director, the following decisions have been taken by the Institute:

- i) Recovery of arrear dues of electricity charges from all the occupants will be started w.e.f. 4th March, 2014 i.e., after conversion of BESU into IEST. The electricity charges for the resident occupants will be as per the prevalent rate as mentioned in the O/O No. RMS/6090/17 dated 02.08.2017 and will be revised from time to time as per revised tariff of CESC applicable to domestic rate for residents
- ii) Arrangement will be made by the Institute for inclusion of information about units consumed by the residential occupants in each month with tariff rate reflecting the amount shown in the pay bill as to electricity charges.
- iii) The tariff which CESC is charging for the Institute in the monthly electricity bill will be applicable for banks, schools, ITI, PWD Offices, stores, canteens, laundry etc. located inside the Institute premises w.e.f. 04.03.2014 on the basis of their actual consumption, so that, no additional burden is levied on the Institute for this purpose. This will be followed in line with CESC tariff policy and will be revised from time to time as per the revised tariff of CESC.
- iv) Institute Cash Section will send the confirmation report of payment of the electricity bill in every month to the Estate Section against the invoice raised by the Estate Section for the occupants other than those who pay their bills through their salary accounts. After receiving the confirmation report from the Cash Section, the Estate Section will invoice the next monthly bill along with arrear, if any.

Sd/-

(Dr. Biman Bandyopadhyay)
Registrar
IEST, Shibpur

Memo No: RMS/6396/17 (13)

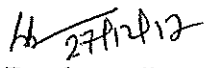
Date: 27.12.2017

Copy forwarded for information and necessary action to:

1. Director
2. All Deans/All HODs/ Heads of Centre/Directors of Schools/All Officers – with a request to circulate the order amongst the staff under their control.
3. University Engineer - with the request for giving necessary instructions to his office for calculating the electricity charges mentioning the information about unit consumed by

the occupants in each month with tariff rate. He is also requested to calculate the electricity charges for banks, schools, canteens, ITI, PWD Offices, etc. located inside the Institute premises on their actual consumption in line with CESC tariff policy for the Institute.

4. Accounts Officer (Actg.) - with the request for giving necessary instructions to the Accounts Section for deducting the revised tariff w. e.f. 04.03.2014 from the Institute employees (including employees retired on or after 04.03.2014) residing in the Institute premises based on the unit calculations made by the Office of the University Engineer. He is also requested to take steps for inclusion of the unit consumed and tariff rate in the pay slip.
5. Assistant Engineer, P.W.D. (Elect), Shibpur Sub- division. – with the request to pay the arrear amount invoiced by Estate Section on the basis of the CESC tariff w.e.f. 04.03.2014. You are also requested to install electric meter (if not installed) in the premises of the employees or other occupants who are using electricity from the Institute other than the academic purposes of the Institute.
6. Assistant Engineer, P.W.D. (Civil), Shibpur Sub- division- you are requested to pay the arrear amount invoiced by Estate Section on the basis of the tariff w.e.f. 04.03.2014.
7. Sub Assistant Engineer, PHE, Shibpur Sub- division – you are requested to pay the arrear amount invoiced by Estate Section on the basis of the tariff w.e.f. 04.03.2014.
8. Bank Manager, SBI/UBI/UCO Bank- you are requested to pay the arrear amount invoiced by Estate Section on the basis of the tariff w.e.f. 04.03.2014.
9. NISST/Xerox Centre/Coffee Corner/Cheap Store/Ice Cream Counter/2nd Gate STD Booth/Student Store/Student Canteen/Café Coffee Day/ Ladies Canteen besides Netaji Bhavan (Sultara Dakua Gosthi)/ New Canteen besides Workshop Building (Café Inn)/all other canteens/ Makhan Das (providing laundry service) - you are requested to pay the arrear amount invoiced by Estate Section on the basis of the tariff w.e.f. 04.03.2014.
10. Estate Section- with the request to invoice monthly bill for the occupants other than those who pay their bills through their salary accounts.
11. Cash Section- with the request to send the confirmation report of payment of the invoice of last month electricity bill levied by the Estate Section.
12. Caretaker- with the request to submit a detailed report about the electric meters not installed in the premises of the employees or other occupants who are using electricity from the Institute other than the academic purposes of the Institute.
- ✓ 13. Institute Website


(Dr. Biman Bandyopadhyay)
Registrar
IEST, Shibpur