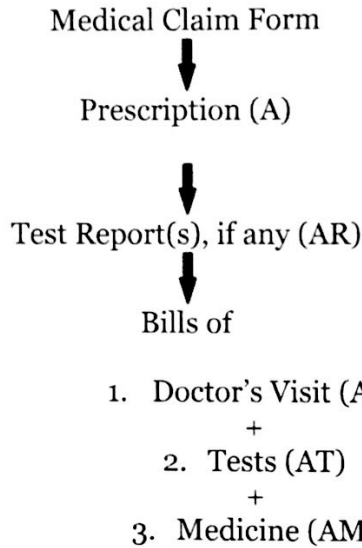




**Submission Of OPD Bills**  
**Steps To Be Followed**



**Arrangement of Documents: A+AR+(AV+AT+AM)**

- Please Mark 'A' for a single Prescription and 'B', 'C' ... for other prescription for same ailment.
- Please Mark 'AR' for single Report and 'AR1', 'AR2', 'AR3' ... for more than one reports.
- Please Mark 'AV' for doctor's single visit and 'AV1', 'AV2', 'AV3' ... for more than one visits.
- Please Mark 'AT' for single report bill and 'AT1', 'AT2', 'AT3' ... for more than one report bills.
- Please Mark 'AM' for single Medicine bill and 'AM1', 'AM2', 'AM3' ... for more than one bills.

**● IF MARKING IS INCONVENIENT, PLEASE FOLLOW ONLY THE STEPS MENTIONED ABOVE AND WRITE THE RUNNING PAGE SERIAL NUMBER**

**N.B.:** May preserve a complete set of duplicate documents in personal custody.