



OFFICE OF THE REGISTRAR
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE
(FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No. RMS/6016/17

Date: 04/7/17

Order

This is for information of all concerned that for smooth implementation of the National Academic Depository (NAD) scheme (an initiative of MHRD, Govt. of India to facilitate digital issuance, storage, access and verification of Academic Awards issued by Academic Institutions), the Institute has constituted a Nodal Cell for the NAD. Dr. Indrajit Banerjee, Assistant Professor, IT Department, has been designated as the Nodal Officer. The composition of the Nodal Cell is as follows:

1. Dean Academic, Chairman
2. Registrar, Member
3. Dr. Indrajit Banerjee, Nodal Officer and Member
4. Controller of Examination (Acting), Member and Convenor of the cell

It is to be noted, that in the NAD system academic institutions serve as an IT backend for maintaining their electronic Academic Certificate records and providing online services to students and verifiers. Academic institutions directly upload and lodge the records after conducting thorough verification of certificate records and digitally signing the records being lodged. The NAD shall comprise two interoperable digital depositories namely NDSL Database Management Limited (NDML) and CDSL Ventures Limited (CVL) that are wholly owned subsidiaries of the depositories registered under SEBI Act, 1992. These digital depositories shall keep the academic awards in the digital format and ensure data integrity. The Union Cabinet has designated UGC as an authorized body to enter into a tripartite agreement on behalf of all Central Higher Educational Institutes (CHEIs), Institute of National Importance (INIs) and Boards etc. with the depositories initially for a period of three years for the purpose of establishment of NAD. Institution will select either of the two entities i.e., NDML or CVL for entering into legally enforceable service level agreement between them and the selected depository for utilizing the services of NAD.

The Institute will sign an agreement with the depository. The depository will thereafter register the Institution and provide access to its digital depository in NAD. The responsibility for accuracy and authenticity of certificate records and identities of the students rests with the Institute. The Senate will finalize the academic year from which certificates of the students will be uploaded and the templates of certificates for which data is proposed to be lodged in NAD system.

Nodal officer will meet with the depository on a regular basis and will provide necessary input to the cell. The cell will negotiate with the above mentioned two depositories for selection of the depository for the Institute. The major functionality of the Cell will be

- to contact with the depository,
- to lodge academic certificates of the students.
- to provide technical support regarding data formats (templates of certificates), Digital Signatures etc and
- to facilitate training programs on NAD for the students and the concerned employees by the depositories.

For smooth functioning of the Nodal Cell following staff members will work with immediate effect for the cell in additional to their normal duties: i) Mr. Debjit Bhowmik, TA- I (Examination Section), ii) Mr. Amal Das, TA (PDSIT), iii) Mr. Susanta Sharma (PDSIT) and iv) Mr. Biplab Kaya, Helper-III(Examination Section)


In due course, Institute will advise the students to register on NAD system for accessing their academic awards.

This is issued with the concurrence of the Director.

Sd/-
(Dr. Biman Bandyopadhyay)
Registrar

Copy forwarded for information and necessary action to:

1. The Director
2. Dr. Mahammad Arif, Joint Secretary, UGC, NERO, Guwahati-781006.
3. All Deans/HODs/Heads of Centres and Schools/Officers
4. Members of the Nodal Cell for NAD
5. Prof. Indrajit Banerjee, Assistant Professor, IT Department, Designated Nodal Officer for NAD
6. Staffs engaged for the Nodal Cell
7. Institute Website


(Dr. Biman Bandyopadhyay)
Registrar