

## OFFICE OF THE REGISTRAR INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR

AN INSTITUTE OF NATIONAL IMPORTANCE (FORMERLY BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR)

No: RD & 668/18

Dated: December 17, 2018

## ORDER

The undersigned shall not be available in the Institute during the period from 18<sup>th</sup> December, 2018 (Afternoon) to 19<sup>th</sup> December, 2018 (Night) for attending official meetings to be held at New Delhi. During the period of absence from the Head Quarters, Prof. Indranath Sinha, Professor, Department of Mining Engineering shall act as the Registrar, IIEST, Shibpur from 18<sup>th</sup> December, 2018 (Afternoon) to 19<sup>th</sup> December, 2018 (Night).

This is issued with the approval of the competent authority.

Sd/-(Biman Bandyopadhyay) Registrar

Memo No: RD0 668/18 (9)

Date: December 17, 2018

Copy forwarded for information and necessary action to:

- 1. PS to the Director
- 2. Prof. Indranath Sinha, Professor, Department of Mining Engineering
- 3. Dr. Biman Bandyopadhyay, Registrar
- 4. All Deans
- 5. All Head of the Departments/ Schools/ Centres
- 6. All Officers
- 7. All Section-in-Charges
- 8. Jr. Superintendent, Record Section
- 9. Institute Website

Registrar

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