

**Office of the Dean Research and Development
Indian Institute of Engineering Science & Technology (IEST), Shibpur
Howrah-711 103**

Project Code: DRC/MLA-DEITY/ETC/DM/011/16-17

**Department of Electronics and Telecommunication Engineering
Indian Institute of Engineering Science and Technology, Shibpur
Howrah-711103**

Ref.: Advt. No. EC 1336, dated 30.01.2018

Notice Inviting Quotations

Sealed quotations are invited for the supply of ***High End Branded Desktop*** as per the following technical specification. The relevant bidding document can be downloaded from the website. The document can be also obtained from the Department of Electronics and Telecommunication Engineering (contact: Dr. Debasis Mitra) between 10.30 a.m. and 4.00 p.m. on all working days **from the date of advertisement**. Last date of submission of sealed quotation is **within seven days from the date of advertisement**.

Dean (R &D)

(A. Code DRC-T117/17-18)

This is downloadable

**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND
TECHNOLOGY, SHIBPUR**



BIDDING DOCUMENT

(Project Code: DRC/MLA-DEITY/ETC/DM/011/16-17)

For Supply of

High-end Branded Desktop

Under

VISVESVARAYA YOUNG FACULTY RESEARCH FELLOWSHIP

Department of Electronics and Telecommunication Engineering

January 31, 2018

**SECTION I: TERMS & CONDITIONS AND IMPORTANT INSTRUCTIONS
FOR BIDDERS**

1. Bidders are invited to submit sealed quotation as per the technical specifications for tendered item to Dr. Debasis Mitra, Assistant Professor, Department of Electronics and Telecommunication Engineering, **on or before the mentioned date** between **10.30 a.m. to 4.00 p.m.** except Saturday, Sunday and other public holidays.
2. The last date of receipt of tenders is before the **seven days from the date of advertisement.** Quotations received later will not be entertained under any circumstances.
3. Date and time of opening of bid is **14th February, 2018 at 11.00 a.m.** and the place of opening of bid is office Room of the Department of ETC, Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711103.
4. Bidders are to submit the quotations in Sealed Cover to the Department of E&TC Engg. in the following address:

Dr. Debasis Mitra
Assistant Professor
**Department of Electronics and Telecommunication
Engineering**
**Indian Institute of Engineering Science and Technology,
Shibpur, Howrah-711103, India**

5. All bids should be submitted in ONE-BID (TECHNO-COMMERCIAL BID) Format in covers (Enquiry Number must be mentioned on cover).

TECHNO-COMMERCIAL BID - giving Detailed Specifications, International Standards (BIS/INTERNATIONAL), Catalogues, List of users & Technical Details / Operating Parameters, Pre-Installation Requirements, payment terms, warranty, etc. along with PRICE BID - giving full Prices in Indian Rupees (only) for

- (a) Tendered item.
 - (b) Essential Accessories & Spares.
6. The price quoted should be inclusive of all Taxes, duties and levies. Inclusion of Tax/Levy at a latter stage will not be accepted. Freight, Insurance charges should be clearly indicated.
 7. The materials are to be supplied at a place within IESTS premises between 11.00 a.m. and 4.00 p.m. The tenderer will be responsible for any breakage, damage or defect in the equipment detected subsequently. The supply and installation of the equipment should be completed within a period not exceeding 3 months from the placement of the formal work order or opening of the LC failing which appropriate action will be taken as per university rules.
 8. If the supply is not completed within the stipulated period as indicated in the Work Order, a Liquidated Damage @ $\frac{1}{2}$ per cent per week will be imposed subject to maximum of 5% of the value of work order.

9. For Indian purchase (*This clause is applicable only for Indian purchase and not applicable for foreign purchase*):

Bills in triplicate should be presented for payment within 15 days of Supply / Completion of work. No Advance Payment can be made. All bills are to be accompanied by Order copies and Challan Receipt. The Order Number is to be noted on both the Challan and the Bill.

10. Documents to be submitted with the tender:

Tender Documents/Terms & Conditions in Original duly signed by the Proprietor / Partner/ Director of the Company as a token of acceptance of Terms & Conditions of Tender.

11. Customs Duty & Excise Duty

- The University will not issue any C or D form availing of concessional Sales Tax/ VAT.
- The University will issue Customs Duty Exemption Certificate or Excise Duty Exemption Certificate for foreign purchase, if required.

12. Indian Institute of Engineering Science and Technology, Shibpur reserves the right to accept / reject all or any of the tenders without assigning any reason whatsoever.

13. Vendor are requested to submit their quotation in the following format.

14. Vendor are also requested to mention the GST number and submit relevant documents.

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To:

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. ** (Including GST, Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

****Please note that the institute is exempted from customs and excise duties.**

We accept the above terms and conditions.

Dated:

Signature of Bidders/Suppliers
With date & Seal

SECTION II: TECHNICAL SPECIFICATIONS

High End Desktop (Branded)

Specifications:

Make: Branded

- **Operating system:** Windows 10 Professional 64bit
- **Processor:** Intel Core i7 7th Gen 7700 Processor,
Processor Speed 3.6 GHz
(Intel Q270 Chipset,7th Gen processor. Upto 64GB RAM,(2) PCI Express x16 & (2) PCI Express x1 3. 4 USB 2.0 - 1 fast charge, 6 USB 3.1, 1USB Type C4. TPM, 250W APFC Chassis , 1 VGA; 2 DisplayPort - Connect upto 3 x TFTs, 4 DIMM)
- **Standard Memory:** 4x8GB DDR4 Memory
- **Hard drive:** 1 TB
- **Graphics Card:** Nvidia GeForce GT 730 2GB Graphics
- **Optical drive:** Yes
- **Display:** LED 21.5 "
- **Ports:** 1 audio out; 2 USB 2.0; 1 USB Type-C
2 USB 3.1 Gen 1; 1 headset connector
- **Warranty:**3 years