

**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY**  
**SHIBPUR, P.O. Botanic Garden (Formerly Bengal Engineering And Science University)**  
**HOWRAH (West Bengal, India)-711103**

**Advt.No.WEB/IIEST/IPM/17-18/24**

Date:-09.06.2017

Sealed quotation are invited from bonafide Contractor's , for Supply and fixing of Black Curtain, Wings replace the wire rope washing the cyclorama and replace the wooden bar for cyclorama of Institute Hall of Indian Institute of Engineering Science and Technology , Shibpur, Howrah-711103. Sealed quotation should be dropped in the drop box at the Office of the University Engineer between 11.00 a.m to 1.00 p.m on 22.06.2017. Opening of the bid will be on 22.06.2017 at 1.30 p.m.

Dean  
Infrastructure Planning and Management.

Copy To: 1.To be displayed on the Institute Website  
2. All Notice Board

*Indian Institute of Engineering Science and Technology, Shibpur*  
Howrah-711 103

**Name of Tender:** *Supply and fixing of Black Curtain, Wings replace the wire rope washing the cyclorama and replace the wooden bar for cyclorama of Institute Hall of Indian Institute of Engineering Science and Technology , Shibpur, Howrah-711103.*

1. Name of the Firm :  
(in block letter)
2. Office Address :
3. Phone No. :
4. Whether Partnership / Proprietorship Firm :
5. Name of Partner(s) / Proprietor(s):
6. PAN No. :
7. Trade Licence No. :
8. Sales Tax No. :
9. Demand Draft of Rs.1000/- for EMD : Number :  
Bank : \_\_\_\_\_ Branch \_\_\_\_\_
10. Quoted rate:  
(Use separate sheet, if required)

**Bill of quantities for the work of:** *Supply and fixing of Black Curtain, Wings replace the wire rope washing the cyclorama and replace the wooden bar for cyclorama of Institute Hall of Indian Institute of Engineering Science and Technology, Shibpur, Howrah-711103.*

S.L. No.	Description of work	Unit	Qty.	Unit Rate (In Rs)	Amount (In Rs)
1	Supply, Stching, pliting and fitting of Black Curtain (as per existing sample) for Back portion Black Curtain (Finished Measurement 30 x 16 ft ) quantity -01 nos. Wings curtain (finished measurement 16x8 ft) quantity-8 nos. Sky (finished measurement 30 x 4 ft).As per existing set-up.	Sqm.	290		
2	Supply and fittings of G.I wire rope to operate the Back portion Curtain. As per existing mechanism.As per existing set-up.	R.M	70		
3	Petrol washing the Cyclorama curtain (Finished measurement 30 x 16 ft) and refixing the same .	Lot.	01		
4	Replace the wooden bar (Season with treatment Sal wood) for Cyclorama Curtain of 2 inch x 2 inch and length 30 feet. As per existing set-up.	Cft.	0.85		
<b>TOTAL (In Rs)</b>					

To  
Dean  
Infrastructure Planning and Management  
IEST'S,Howrah-711103

I/WE agree to execute the work in accordance to requirement at the above quoted items rates for a total price of Rs-----  
----- (Rupees )

Authorized Signature:----- Dated:- Address:-

Name & Title of Signatory:

Name of the bidder and Seal:

**Notes:** 1) Quantities mentioned in the B.O.Q are as per estimate. Actual quantities may vary according to the requirement at site; payment will be made on pro-rata basis on actual executed quantity.

2) The bidder is advised to visit the site of work at his own expense and obtain all information that may be necessary for preparing the quotation. The Bidder enclosed attested copy of Trade License/Sales Tax/Pan Card/ P Tax certificate and completion certificate of similar work and other document etc with the application.

**Terms & Conditions:-**

- To qualify for award of the contract and the contractor should have satisfactory completed at least one similar work of value not less than Rs 40,000.00
- Quotation are to be submitted as per above mentioned format.
- All rates quoted should be inclusive of all taxes, levies & duties. The rates should be quoted both in figures and words. Request for inclusion of any tax/levy at later stage will not be entertained.
- Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
- The Institute reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
- The work should be completed within 15 days of issuing of order.
- A DD of Rs. 1000/- as EMD in favor of "Registrar, IEST, Shibpur" payable at Kolkata has to be submitted by the vendor/supplier, without which quotation will be summarily cancelled. The EMD of the unsuccessful vendors will be refunded. The EMD of the successful vendor will be converted as performance security shall be valid until a "Period of Maintenance" for the work i.e 12 (twelve) months from the date of taking over possession. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.
- Materials & accessories supplied/used should be as per specification and of Approved Quality (B.I.S.) or by the authorised officer of B.E.S.U.S.
- The work should be completed within stipulated period as indicated in the work-order. A Liquidated damages @ 0.5% per week, subject to maximum of 2% of the value of work-order, beyond which the Employer may cancel the Contract.
- Bills in Triplicate should be presented for payment within 15days of supply/completion of work.
- The Order no. is to be noted on both challan & Bill.
- All bills are to be accompanied by order copies and challans as received.

12. Payment will be made within 60 days of Submission of proper bills, challans etc. by A/c payee cheque, no Cash payment will be made under any circumstances.
13. Date of submission of quotation is **22.06.2017 upto 1.00 p.m at the Office of the University Engineer.**
14. **Opening on 22.06.2017 at 13.30 pm at the office of the University Engineer.**

**Dean  
Infrastructure Planning and Management**