



Indian Institute of Engineering Science and Technology, Shibpur

P.O. Botanic Garden, Howrah 711 103, West Bengal, India

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Notice Inviting Quotations

December 4, 2017

Ref. No. Q/Lib-Fur/02/2017-18

Name of the work:

Supply and erection of Double Faced Library Stack Add-on Unit which can be added to existing main units of Godrej make.

Description of work:

Sealed quotations are invited by the Professor-in-Charge of Furniture, Indian Institute of Engineering Science and Technology Shibpur, Howrah 711 103 for supply and erection of **11 (eleven) nos.** Add-On Unit of Double Faced Library Stack of size (approx.) 2285 mm (H) x 885 mm (W) x 550 mm (D) with 14 nos. of adjustable height shelves of capacities 60 kg UDL per shelf made of superior CRCA sheet, fasteners electro-galvanized, anti-rust, anti-corrosive impact resistance treatment, shell white colour and powder coating (35 micron - 45 micron) in the Ramanujan Central Library of the Institute. Library has few components of add-on units of Godrej make Double Faced Library Stack, i.e. stanchion, shoe, etc. Existing materials are to be used first, then remaining materials strictly as per above specification are to be supplied and erection of 11 add-on units with existing main units of the stack should be completed. The sample of stack and unused materials may be seen in the Ramanujan Central Library on all working days between 11.00 A.M. and 5.00 P.M. The rate shall include the cost of materials, delivery charge, erection charge, etc. and all taxes, duties, levies applicable – all complete.

Work duration:

The whole work is to be finished within two months from the receipt of the work order.

Terms and Conditions:

Quotation is to be kept valid for acceptance for 3 months with effect from the last date of submission of quotation (i.e., from 12th December 2017) without any modifications in its terms and conditions. Bills in duplicate should be presented for payment within 15 days after the completion of work. No advance is paid for execution of the order. All bills are to be accompanied by copies of purchase order and signed delivery challan. Payment will be made by A/c Payee cheque and no cash payment will be made under any circumstances. All payments are subjected to statutory deductions as and when applicable. Period of execution of work should be within one month from the receipt of the purchase order. If the supply/execution is not completed within the stipulated period as indicated in the purchase order a Liquidated Damage @ 0.5% per week will be imposed on the value of purchase order subject to maximum of 5% of the value of work order.

Notwithstanding the above, the IEST Shibpur authority reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of order/contract.

The quotation should be addressed to **The Professor-in-Charge of Furniture, Indian Institute of Engineering Science and Technology, Shibpur, Howrah 711 103** and will be accepted in his office between 11.00 A.M. and 4.00 P.M. on all working days of the Institute on or before 12th December 2017.

Sd/-

(Prof. Sudipta Mukhopadhyay)
Professor-in-Charge of Furniture

Sd/-

(Dr. H.P. Sharma)
Librarian (Actg.)