



07.09.2017

**NOTICE**

This is for information of all concerned that the committee of the Contributory Medical Scheme in its meeting held on 10.01.2017, resolved to extend the validity of doctor's prescription in respect of reimbursement, up to 6 months (instead of 3 months) or as advised by the concerned doctor/ Medical Officer of the Institute, but not beyond 6 months.

This decision was taken considering employees request and justification of minimising the expenditure of doctor's consultation fees, pathological and diagnostic test etc.

This benefit is effective on and from 10.01.2017

Sd/-

(Dr. Devasis Datta)  
Deputy Registrar

Copy to:-

1. All Deans and Associate Deans
2. All Heads of the Departments, Centers, Schools - with a request to circulate among the faculty members and staff members
3. All Officers - with a request to circulate among the employees
4. P.S. to the Director
5. The In-charge, Telephone Section for information
6. Institute Website.
7. Office File with Service Return

(Dr. Devasis Datta)  
Dy. Registrar