

9. Research guidance:

Level		Nos.
Bachelor's Project & Thesis		
Master's Thesis	Completed	
	Ongoing	
Ph.D. Thesis	Completed	
	Ongoing	

(Please attach a list of students, duration of work, area of research, title of Master's/ Ph.D thesis, arranged in chronological order)

10. University / group / individual research area (please give details):

11. Projects completed/ongoing as Principal Investigator/ Co-Investigator/Coordinator

Title of the Project	Duration of years	From	To	Funding agency	Position held PI/CI/C	No. of Publications out of the project

12. Participation in collaborative research projects (please name the P.I.):

13. Publications: (Mark ^{1*/2*/3*} against the Titles of your three best papers and attach copies of three papers)

(please arrange in reverse chronological order; please use separate sheet if necessary)

No. of Authors	Title of paper/ book	Name of the Jrnl./ Proc/ Conf.	Name of the publisher (book only)	Vol. and No.	Pages	Year of publication

14. Awards / Citations / Certificates received (attach copies):

15. Seminars, Conferences, Symposia, Workshop etc. attended / organized / lecture delivered*

Name of the Seminars, Conferences, Symposia, Workshops etc.	Name of the Sponsoring Agency	Place	Date	Duration

* attach copies of certificates

16. Industrial Experience (in 100 words):

17. Any other information that may be considered relevant in support of the candidature:

18. Date of joining in WBGS / WBES / any other Educational Service/ Research Institute (please specify)

- a) As demonstrator :
- b) As Lecturer :
- c) As Senior Lecturer :
- d) As Selection Grade Lecturer :
- e) As Assistant Professor :

19. Date of joining in Bengal Engineering College /Bengal Engineering College (A Deemed University)

- a) As lecturer :
- b) As Senior lecturer :
- c) As Selection grade Lecturer :
- d) As Assistant Professor :

20. Name and address (including Email) of the Referees (at least three):
(Not applicable for the applicants to the post of Professor)

I do hereby affirm that the above statement is true to the best of my knowledge and I am also submitting the Performance Appraisal Reports along with it. I shall be highly obliged if my application is considered under the Career Advancement Scheme as per Circular No. _____ dated _____ .

Signature :
Name of the Teacher :
Designation :
Department :

No. _____

Date : _____

Forwarded for onward transmission.

Head Of the Department
(Office Seal)

C. Sponsored / funded projects:

Title of the Project	Year From to	Funding Agency	Duration	Remarks

D. Seminars, Conferences, Symposia, Workshop etc. attended/ organized / lecture delivered

Name of the Seminars, Conferences, Symposia, Workshops etc.	Name of the Sponsoring Agency	Place	Date	Duration

E. Teaching Experience

Course Taught	Name of the University/College/Institution	Duration
U.G.		
P.G. (M.E./M.Sc.)		
M. Phil.		
Ph.D.		

Total Teaching Experience

(a) Under-graduate

(b) Post-graduate

F. Innovations/Contributions in teaching

- (a) Design of Curriculum:
- (b) Teaching Methods
- (c) Laboratory Experiments
- (d) Evaluation Methods
- (e) Preparation of resource material including books, reading materials, laboratory manuals etc.
- (f) Remedial Teaching / Student Counseling (academic)
- (g) Any other

G. Extension Work / Community Service

- (a) Please give a short account of your contribution to:
 - (i) Community work such as values of national integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc.
 - (ii) National Literacy Mission
- (b) Position held/leadership role played in organizations linked with extension work and National Social Service (NSS) or NCC or any other similar.

H. Participation in Corporate Life:

Please give a short account of your contribution to:

- (a) College/University/Institution
- (b) Curricular activities
- (c) Enrichment of Campus life (Hostel, sports, games, cultural activities)
- (d) Students welfare and discipline
- (e) Membership /participation in bodies/committees on Education and National Development
- (f) Professional organization of teachers
- (g) Summer School/Winter School/Refresher Course

I. i) Membership of professional bodies, societies etc.

- ii) Editorship of Journals

J. Any other Information

Signature of the teacher

OFFICE OF THE REGISTRAR
BENGAL ENGINEERING AND SCIENCE UNIVERSITY, SHIBPUR
HOWRAH-711 103

PERFORMANCE APPRAISAL REPORT- II*
SELF APPRAISAL

A. General Information

- (a) Name
- (b) Date of Birth
- (c) Address (Residential) Ph. No.
- (d) Designation
- (e) Department
- (f) Area of Specialization
- (g) Date of Appointment
- i) In the Institution
- ii) In the present post
- iii) Any other Institution prior to joining the present Institution:
- (a)
- (b)
- (h) Break in Service, if any
(including period of break in service)
- (i) Honors Conferred

B. Teaching

- (a) Classes Taught

		Periods	
Class	Assigned per week ** L/ T / P (1)	Taught in the year ** L/ T / P (2)	Steps taken for the teaching of periods missed during leave or absence (3)
U.G.(B.E.)			
P.G.			
Any Other			

- To be filled at the end of every academic year
- ** L= Lecture, T= Tutorial, P= Practical

(b) Details of course teaching, plans, lecture, synopsis and reading lists supplied to student.

(c) Details of participation in the following:

- i) University Examination
- ii) Internal Evaluation
- iii) Paper setting
- iv) Assessment of home assignments
- v) Conduct of examinations
- vi) Evaluation of dissertation etc.
- vii) Any Other

C. Details of Innovations/Contribution in Teaching, during the year:

- (a) Design of curriculum
- (b) Teaching methods
- (c) Laboratory experiments
- (d) Evaluation methods
- (e) Preparation of resource material including books, reading materials, laboratory manuals etc.
- (f) Remedial Teaching / Student Counselling (academic)
- (g) Any other

D. Improvement of Professional Competence:

- (a) Details regarding Refresher Courses/Orientations attended, participation in Summer Schools, Workshops, Seminars, Symposia etc. M.Phil., Ph.D.

E. Research Contributions:

- (a) Number of students (M.E./M.Phil./Ph.D.)

At the beginning of the year	Registered during the year	Completed during the year
M.E.		
M.Phil.		

Ph.D.		
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(b) No. of Research Papers published (please enclose list)

(c) Research Projects

Title of the Project	Name of the Funding Agency	Duration

(d) Details of Seminars, Conferences, Symposia organized.

(e) Patents taken, if any, give a brief description.

(f) Membership of professional bodies/ Editorship of Journals etc.

F. Extension Work/Community Service

(a) Please give a short account of your contribution to:

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- ii) National Literacy Mission.

(b) Position held/leadership role played in organizations linked with extension work and National Social Service (NSS) or NCC or any other similar.

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(Hostel, sports, games, cultural activities)

- (d) Students welfare and discipline
- (e) Membership / participation in bodies / committees
on Education and National Development
- (f) Professional organization of teachers.

H. Assessment

- (a) Steps taken by you for the evaluation of the course program taught.

I. General Data

State in brief assessment of your performance indicating (a) achievements, (b) difficulties faced and (c) suggestions for improvement.

Signature of the teacher

Observations of the Head of the Department/Vice-Chancellor based on the verification of factual data.

Signature of the Head of the Department/Vice-Chancellor