

**OFFICE OF THE REGISTRAR**

BENGAL ENGINEERING AND  
SCIENCE UNIVERSITY, SHIBPUR  
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No. 948/1/127

Date, 9/12, 2013.

In response to Memo No. 2455/Estt./Part. Genl.Elec.14 dated 25<sup>th</sup> July,2013 regarding sending list of name of Officers and Staff in connection with ensuing Parliament Election ,2014 as per direction of Election Commission of India , all Heads of the Departments, Officers and Section-in-charges are hereby requested to prepare a list of Officers and Staff members placed in the respective departments and Sections furnishing all information in the enclosed format ( Format-PP-2 ) and forward the same to the Record Section positively by 4 p.m of 5<sup>th</sup> January,2014

  
( Biman Bandyopadhyay )  
Registrar

Memo.No. 948(52)/1/1/27

Date, ,2013.

Copy forwarded for information to :-

All Heads of the Departments/ Officers/ Section –in-charges / Head Care Taker of Bengal Engineering and Science University, Shibpur

  
Registrar

Bengal Engineering and Science University, Shibpur.

