



INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
(formerly Bengal Engineering and Science University, Shibpur)
HOWRAH – 711 103

No.23F/2016-17/033

Date : 10.06.2016

C I R C U L A R


Till date we were paying honorarium to the experts on actual basis without deducting TDS. In view of the observation made by CAG (Central), it has become necessary to deduct TDS on our part. Therefore, to simplify the process, all Deans/Heads of the Departments/Officers are requested to follow the procedure prescribed below :

- 1) Conveyance would be paid in cash has been followed at present.
- 2) A new form has been designed and available on our website for payment of honorarium. Deans/Heads of the Departments/Officers are requested to kindly send the filled-up form to the Accounts Officer in order to enable the Accounts office to disburse the same to the incumbents after necessary TDS deduction, directly to their bank account.

Sd/- S. N. Datta
Finance Officer (Actg.)

Copy to :

1. All Deans
2. All Heads of the Departments
3. All Officers
4. Personal Secretary to the Director
5. File Copy


10/6/16
(S. N. Datta)
Finance Officer (Actg.)